Committee on Educational Policy
Amendment to Regulations for Chapter 6
Student Program of Studies

To: Academic Senate, Santa Cruz Division

The Committee on Educational Policy is proposing an amendment to the procedure for students to add courses after the third week of instruction in any term. At present, students need permission from the course instructor and the course sponsoring unit after the third week of instruction. Beyond the sixth week of instruction, they also need permission from the Committee on Courses of Instruction (CCI). CCI does not anticipate any situation when they would deny permission when the instructor and course sponsoring unit approve the student's request. It is more efficient to eliminate the unnecessary step.

Instructors are free to inform students at the beginning of the course if they have any restrictions on such late add requests, including if they will not approve any such request.

Existing Regulation	**Proposed Regulation**
6.1 Number of Courses.	**6.1 No changes.**
6.1.1 During a regular quarter of enrollment, an undergraduate student is considered to be in full-time status when registered and enrolled in at least 12 credit hours. Between quarters, a student is considered to be pursuing a full-time course of instruction if they were enrolled as a regular student in the previous regular quarter and has fulfilled the provisions of SCR 6.2.2 defining minimum progress toward a degree.	**6.1.1 No changes.**
6.1.2 An undergraduate student is permitted to carry less than 15 credit hours only after obtaining approval from the college provost or the provost's designee. Such approval does not confer full-time status on the student who does not meet the requirements of SCR 6.1.1. The privilege of carrying more than 19 credit hours is in general reserved for the superior student and requires approval from the provost of the college or the provost's designee.	**6.1.2 No changes.**

6.1.3	A student is permitted to drop any course not later than the date specified in the academic calendar.	**6.1.3**	**No changes.**
6.1.4	A student who is making minimum progress is permitted to withdraw from any course by the end of the sixth week of instruction.	**6.1.4**	**No changes.**
6.1.5	Students may not add courses after the end of the third week of instruction. [However, see SCR 6.7.]	**6.1.5**	Students may not add courses after the end of the third week of instruction **except by a petition approved by the instructor and the course sponsoring unit until the end of the ninth week of instruction. Approval of the provost of the college or the provost's designee must be obtained if required by SCR 6.1.2.** ~~[However, see SCR 6.7.]~~ **[See also SCR 6.7.]**

Respectfully submitted;
COMMITTEE ON EDUCATIONAL POLICY
Needhi Bhalla
Elisabeth Cameron
Bruce Cooperstein
Noah Finnegan
Dongwook Lee
Micah Perks
Megan Thomas
Noriko Aso, *ex-officio*
Tchad Sanger, *ex-officio*
Onuttom Narayan, Chair

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