

**COMMITTEE ON COMMITTEES  
Amendment to Chapter 13**

To the Academic Senate, Santa Cruz Division:

Representatives and other persons from many campus constituencies are invited to sit with Senate committees and their skills and knowledge are an asset to committee deliberations. The following amendment seeks to clarify the roles of these individuals in relation to committees. Additionally, the Committee on Committees (COC) has noted that an unintended consequence of the Senate’s adoption of the Sturgis Code of Parliamentary Procedure in 2005 was the elimination of a readily available “executive session” mechanism for Senate committees. This amendment defines executive session for committees which gives Senators, when necessary, the ability to deliberate and conduct business among voting members. The Senate Chair will not participate in a committee’s executive session (see Senate Bylaw 4.1 for rights of the Senate Chair to attend committee meetings).

**Current wording**

**Proposed wording**

<p><b>13.4.1 Membership.</b> All voting members of all committees must be members of the Santa Cruz Division. Representatives who sit with Standing Committees as provided in these Bylaws are non-voting representatives and shall be appointed by such bodies as may be recognized by the Divisional Committee on Committees. Representatives include undergraduate and graduate students, postdoctoral scholars, and non-senate teaching faculty. Persons who are not members of the Academic Senate may be invited to sit with Standing Committees as non-voting representatives as provided elsewhere in this Chapter.</p>	<p><b>13.4.1 Membership.</b> All voting members of all committees must be members of the Santa Cruz Division. <del>Representatives who sit with Standing Committees as provided in these Bylaws are non-voting representatives and shall be appointed by such bodies as may be recognized by the Divisional Committee on Committees. Representatives include undergraduate and graduate students, postdoctoral scholars, and non-senate teaching faculty. Persons who are not members of the Academic Senate may be invited to sit with Standing Committees as non-voting representatives as provided elsewhere in this Chapter.</del></p> <p><b>13.4.2 Representatives.</b> Representatives <del>who are invited to sit with Standing Committees as provided in these Bylaws are non-voting representatives and</del> shall be appointed by such bodies as may be recognized by the Divisional Committee on Committees. Representatives include undergraduate and graduate students, postdoctoral scholars, and non-senate teaching faculty. <del>Persons who are not members of the Academic Senate</del> <b>Other persons</b> may be invited to sit with Standing Committees as</p>
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	<p><del>non-voting representatives</del> as provided elsewhere in this Chapter. <b>Representatives and other persons invited to sit with committees are not considered members of committees. They participate in committee deliberations however they can not make or second motions.</b></p> <p><i>(after renumbering, insert the following)</i></p> <p><b>13.4.X The voting members of committees in this chapter may call for an executive session by a majority vote, which is a session of the committee open only to voting members of the committee, the proceedings of which are confidential.</b></p>
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Respectfully submitted;  
COMMITTEE ON COMMITTEES  
Junko Ito  
Joseph Konopelski  
Marc Mangel  
Carolyn Martin Shaw, Chair

November 17, 2008