

**Committee on
Rules, Jurisdiction and Elections
Finding on
Appendix C of the Santa Cruz Divisional Manual
Undergraduate Student Grievance Procedure**

TO: ACADEMIC SENATE, SANTA CRUZ DIVISION

The Committee on Rules, Jurisdiction and Elections was asked by Senate Chair Blumenthal to consider the question of whether Appendix C, Undergraduate Student Grievance Procedure of the Santa Cruz Divisional Academic Senate Manual is consistent with both the remainder of the Academic Senate Manual and with the Standing Orders of the Regents. In response, RJ&E issues the following finding. Appendix C is attached.

The committee finds that the current Appendix C is consistent with the Manual and the Standing Orders. The committee also concluded that it is appropriate to keep the policies of grade appeals within the purview of CEP.

Additionally, RJ&E makes the following recommendations to the Committee on Educational Policy for revision of the procedure documented in Appendix C. Changes could include the following.

1. To ensure faculty notification, RJ&E advocates that a paper trail of the process for grade appeals be mandated, perhaps with a document similar to the "Checklist to Assure Fairness" used in the personnel process.
2. That a one-year filing provision be included in the process similar to that used for completing an "Incomplete".
3. As part of the process (not necessarily a legislative change), remind faculty that they can approach P&T if they feel their rights have been violated in the grade appeals process.

If these suggested changes are adopted by CEP, the revised Appendix will address the concerns raised in the Committee on Academic Freedom's 2000-01 annual report.

Respectfully Submitted,

COMMITTEE ON RULES, JURISDICTION AND ELECTIONS

Michael Dine
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Stanley Williamson, Chair

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