

**Committee on Teaching
Proposed Changes to Bylaw 13.28.1,
Charge to the Committee on Teaching**

To the Academic Senate, Santa Cruz Division:

The Committee on Teaching (COT) voted unanimously to propose several amendments to Santa Cruz bylaw 13.28.1 that would i) codify and make more explicit the longstanding relationship between COT and the Center for Teaching Excellence (CTE) and ii) bring other aspects of the bylaw up to date. The Committee on Rules, Jurisdiction and Elections has reviewed the legislation and this final version reflects their recommendations.

Justification

COT and CTE

Two amendments codify aspects of the COT-CTE relationship. One invites the Director of the Center for Teaching Excellence to sit with the Committee on Teaching. The other, point (6), makes more explicit the Committee on Teaching's role as the Senate committee responsible for directing aspects of CTE. These changes formalize the longstanding and essential relationship between CTE and COT.

The Center for Teaching Excellence was brought into existence in the late nineteen eighties by the Committee on Teaching, and COT and CTE have been mutually indispensable since then. In fact, the resources and energy of CTE are the primary means by which the Senate (through COT) has an effective voice in, and influence over, teaching policy and teaching development at UC Santa Cruz. (As a matter of historical interest, the Director of CTE actually reported to COT in the early years, before reporting was switched to the Director of Media Services, and now the Dean of Undergraduate Education.)

To see the nature of the relationship, consider the following. One of COT's major responsibilities involves the adjudication of Instructional Improvement Grant proposals submitted by UCSC faculty. While COT adjudicates the grants, and considers policies relevant to these decisions, it is CTE that administers the grant process: CTE publicizes the grants, fields all inquiries from faculty on behalf of COT, consults with the relevant campus budget officers, and so on. In addition, CTE embodies the institutional memory that COT draws on continually when considering grant policy, providing a necessary perspective. In the same way, CTE plays a key role in the process of adjudicating the annual Excellence in Teaching Awards. To mention just a few more endeavors, COT and CTE together plan and organize each year's Convocation on Teaching, develop and improve the course evaluation forms now used by about one third of the campus, and attend conferences on teaching and faculty development.

The Director of CTE has attended all of COT's meetings since the inception of CTE (formerly known as the Center for Teaching). The proposed invitation of CTE's Director to sit with COT would simply formalize a long-standing practice. COT literally could not carry out some of its major tasks without the close consultation of CTE's Director. On the other hand, CTE works at the direction of COT in all matters concerning COT business administered by CTE. In addition, CTE regularly seeks direction from COT on all matters involving instructional support on campus.

Other items

Point (4) is revised so as to make it clear that COT determines Instructional Improvement Grant policy, and to be more explicit and accurate generally.

Point (5) should be added because adjudication of the annual Excellence in Teaching Awards is a significant regular activity of the Committee. A similar line appears in the bylaw statement of similar committees on other campuses.

	Respectfully submitted, COMMITTEE ON TEACHING Robert Anderson Bruce Cooperstein Susan Harding Nicole Paiement Jaye Padgett, Chair
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January 31, 2001

Current Bylaw	Proposed Bylaw
<p>13.28.1 There are five Santa Cruz Division members, and no more than two undergraduate student representatives, and one graduate student representative. The Director of Media Services shall be invited to sit with the Committee. The duties of the Committee include the following:</p> <ol style="list-style-type: none"> 1. To consult with departments as to the form and use of any methods designed to evaluate faculty teaching performance and to recommend to the Academic Senate how such methods should be used in the evaluation of faculty members' teaching effectiveness. 2. To propose programs that will foster good teaching, and to stimulate and aid all departments in strengthening their efforts to foster good teaching. 3. To formulate general policies concerning instructional support activities on campus, and to advise the administration regarding campus budgetary needs for instructional support. 4. To inform the Santa Cruz Division concerning policies that guide the award of Instructional Improvement funds. 	<p>13.28.1 There are five Santa Cruz Division members, and no more than two undergraduate student representatives, and one graduate student representative. <u>The Director of the Center for Teaching Excellence and</u> the Director of Media Services shall be invited to sit with the Committee. The duties of the Committee include the following:</p> <ol style="list-style-type: none"> 1. To consult with departments as to the form and use of any methods designed to evaluate faculty teaching performance and to recommend to the Academic Senate how such methods should be used in the evaluation of faculty members' teaching effectiveness. 2. To propose programs that will foster good teaching, and to stimulate and aid all departments in strengthening their efforts to foster good teaching. 3. To formulate general policies concerning instructional support activities on campus, and to advise the administration regarding campus budgetary needs for instructional support. 4. <u>To initiate, receive, and adjudicate Instructional Improvement Grant proposals, and to make recommendations concerning funding of such proposals to the Vice Provost and Dean of Undergraduate Education. To establish policies for the adjudication of Instructional Improvement Grants, and</u> to inform the Santa Cruz Division concerning <u>those</u> policies. that guide the award of Instructional Improvement funds. [New] <u>5. To select faculty and instructors to receive Excellence in Teaching Awards and other awards as appropriate.</u> [New] <u>6. To provide direction to the Center for Teaching Excellence in matters regarding COT business, and when required, in any matters concerning CTE's instructional support.</u>