

**GRADUATE COUNCIL  
MINUTES  
October 3, 2019  
307 Kerr Hall, 2:00-4:00 p.m.**

**Present:** Don Smith (Chair), Nameera Akhtar, Banu Bargu, John Bowin, Andrew Fisher, Daniel Friedman, Nobuhiko Kobayashi, Alex Pang, Patricia Pinho, Quentin Williams (ex officio), Katharin Peter (Library Rep), Esthela Bañuelos (Senate Analyst)

**Absent:** Danny Scheie

**Chair's Orientation to Council Business**

Chair Smith provided an overview of member responsibilities and procedures for conducting GC business, within the context of the responsibilities of the Senate in shared governance and the specific role and charge of Graduate Council. The Council reviewed and discussed the following documents: member guidelines, confidentiality and recusal policy, consultation procedures, and guest guidelines.

The Council also revisited its guest policy and agreed to extend a formal invitation to Assistant Dean of Graduate Studies Jim Moore to attend Council meetings as a guest for the 2019-20 year.

**Issues for Council and Subcommittees in 19-20**

Members reviewed the GC charge, annual report, and recent reports produced by the Council in preparation for discussion of issues the Council should address this year, including routine business and a proactive agenda. Members discussed how to engage this year with the work of graduate growth and strengthening graduate education on the campus, including collaborations with the Graduate Division, the office of the CP/EVC, and the office of the Chancellor. Members also raised issues that GC might take up this year, including growth and strengthening of graduate programs, graduate professional development, graduate welfare, GC's role in FTE review, and program monitoring.

**Subcommittee and External Review Assignments**

The Council reviewed and agreed to member assignments, including subcommittees and external reviews.

**External Review Process Overview**

Members reviewed and discussed the process for external reviews, including responsibilities of the GC lead and second reviewers, and expectations for contributions from all members.

**Consultation: aVPDGS**

The Council consulted with Acting Vice Provost and Dean of Graduate Studies (aVPDGS) Quentin Williams, for the annual "state of graduate education" consultation. aVPDGS Williams focused on mission and vision for the Graduate Division, funding trends, graduate enrollment trends, as well as potential areas of collaboration with the Council in the coming year. aVPDGS Williams reported that an examination of the Graduate Division budget is one priority area in the coming year. He provided an overview of our campus funding and enrollment trends in the context of campus needs, the growth trajectory of other UC campuses, rebenching plans and allocations. Members also raised questions, including about multi-year offers, acceptance rates of programs, and size and shape of the Graduate Division in relation to other UC campuses.

**GRE Requirements for Admissions: Review of GC Policy**

The Council reviewed its policy on GRE requirements for admission (recorded in the UCSC Senate Manual, Appendix D). The Council decided to amend its policy to allow departments/programs to have the option

to require the GRE for admissions, on review and vote of the program faculty, effective this admissions cycle. The Council will amend the language in Appendix D, and announce the change to the campus.