

**GRADUATE COUNCIL
MINUTES
June 15, 2017
307 Kerr Hall, 2:00-4:00 p.m.**

Present: Don Smith (Chair), Lissa Caldwell, Gerald Casel, Michael Dine, Judith Habicht-Mauche, Roberto Manduchi, Tyrus Miller (ex officio), Paul Roth, Fitnat Yildiz, Katharin Peter (Library Rep), Melanie Dickinson (Grad Rep), Gordon Keller (Grad Rep), Esthela Bañuelos (Senate Analyst)

Absent: Ben Crow, Athanasios Kottas

Guest: Jim Moore, Assistant Dean, Division of Graduate Studies

Members Items

Chair Smith provided an update on the systemwide CCGA meeting of June 7. He summarized topics of discussion, which included the May budget revise and request to add additional graduate students. Members briefly discussed this and the 2:1 frosh: transfer requirement impact on the campus.

Chair Smith transmitted Member Crow's briefing on the Education external review closure meeting of June 2.

VPDGS Miller announced graduate commencement ceremony takes place June 16.

Mentoring Best Practices

The Council reviewed a first draft of mentoring best practices, guided by material reviewed by the Council at its June 1, 2017 meeting. Members provided feedback on content and process for getting input from a wider constituency. Work on the draft will continue next year.

Revised Proposal for an M.S. and Ph.D. in Statistical Science

With member Kottas recused, the Council reviewed a revised proposal to establish an M.S. and Ph.D. degrees in Statistical Science. The proposal is for an independent graduate program that grows out of the Statistics track of the existing Statistics and Applied Mathematics program, and proposed to be housed in the Applied Mathematics and Statistics Department and administered by the Statistics program faculty. The Council approved the proposal for consideration by the Office of the President and CCGA.

Council also discussed Dean Wolf's May 4, 2017 letter that accompanied the first submission of the proposal, in which he stated, "we will need a thorough analysis of how this new program [Statistical Science M.S. and Ph.D.] will affect the current joint graduate program. This will require a detailed financial and programmatic analysis and, most importantly, guidance and feedback from both you [VPAA Berger] and Graduate Council on how to procedurally and administratively proceed so that implementation of a transition to the new structure is successful."

Graduate Council's position was that a detailed financial programmatic analysis and resolution of administrative issues are the responsibility of the BSOE Dean. Having emphasized that, the Council noted recommendations related to the separation of the two programs, including planning and timeline for coordinating emergence of the Statistical Science graduate program and renaming ("simple name change") of the current Statistics and Applied Math program to Applied Math. The Council will forward its recommendations to Dean Wolf.

Technology and Information Management Report

Members reviewed the revised TIM report and the response from BSOE Dean Wolf addressing resource commitments, long terms vision for the department, and plans for TM chair succession. The report was the TM department's response to GC's correspondence of 5/3/17.

After lengthy deliberation, the Council decided it could not ultimately deny the request to reinstate admission to the M.S. program (without PDST), *pending resolution by the department of its capacity and commitment to sustainably meet the graduate curriculum, to be reviewed in fall quarter 2017*. Council has requested that TM provide a written response addressing faculty commitment to meeting the TM curriculum to sustainably mount the M.S. and Ph.D. degrees, and expects to review this information during fall 2017. The Council will continue to monitor the TIM graduate programs, and has requested continued reports for the following three years (May 2018 through May 2020) that address a) three-year curriculum planning b) reporting on M.S. and Ph.D. program applications and enrollments, and c) progress on the BSOE reshaping process and its impact on TM graduate programs.

Graduate Student Academic Integrity Policy/Guidelines

Graduate Council reviewed the current "Official University Policy on Academic Integrity for Graduate Students." The Council decided to review this policy after a specific case was forwarded to the Council for consideration for a Graduate Academic Tribunal hearing. While the case was ultimately resolved without the need for a tribunal, it became apparent that the policy itself should be revised to more clearly articulate the review and routing process for academic integrity cases, and to clarify that the academic integrity process is managed administratively through the Graduate Division. The Council also received a request from the Vice Prost and Dean of Graduate Studies to revise the policy. Requested changes included 1) a proposed delegation of responsibility from Graduate Council to the VPDGS in cases where the student does not admit guilt (with VPDGS making a determination of degree of gravity of the case and decision to forward for GC consideration or by the VPDGS) 2) slight change in timeline for scheduling an academic integrity case, and 3) change in current policy requiring annual reporting of academic integrity cases to Graduate Council (with copies to Chancellor, EVC, Judicial Affairs Director, and Academic Deans) to reporting upon request of the Council, and removal of sunset provision.

The Council raised concerns with the delegation request, and agrees more clarity is needed around the specific criteria which the VPDGS position would use to make determinations on the "gravity of cases", and consequently, which of the cases when a student does not admit guilt are then forwarded for GC chair consideration, or resolved entirely within the Graduate Division. Further, Council agreed it will want to consider further if cases of "no clear decision" might be candidates to forward to the Council chair for the next level of consideration. The Council also noted that since the VPDGS is a procedural advisor to the student, that this might conflict in appearance and/or in practice with the VPDGS as ultimate decider of the case. The VPDGS noted that the position of Associate Dean may be charged with some of the duties currently charged to the VPDGS, so as to provide increased separation between the potential conflicts of the VPDGS serving as both procedural advisor and ultimate decider. The language in the policy may also be strengthened to clarify which cases come up to the level of GC review. The Council suggested that one approach could be to have a joint VPDGS/GC Chair review of cases where the student, after meeting with the VPDGS, maintains that they are not guilty for determination of which cases are forwarded to the next (GC) level of review – this might further help protect from the appearance of a conflict of interest at the VPDGS level.

On the issue of annual reporting, the Council agreed that annual reporting should remain part of the policy, particularly given that graduate academic integrity cases seem to be increasing and may be expected to further increase with growth in master's programs. Finally, the Council agreed that the policy should more

clearly state the graduate academic integrity process is managed administratively through the Graduate Division, and suggested incorporation of this language in the Principles section of the policy.

Curriculum Management Project: Request for GC Decisions on Program Statement Content

Graduate Council reviewed the request from the Curriculum Management Project Manager on work in progress on program statement content and format. Graduate Council noted its support of the goal of standardizing program statement content. Members raised recommendations, that were in addition to feedback already informally provided and broadly focused on providing direction for structure and content.

Dual Ph.D. Degree Process: Aarhus and UCSC Anthropology

VPDGS Miller brought forward a request he received from the Anthropology department to clarify procedures for establishment of a dual degree Ph.D. agreement between the UCSC Anthropology Department and the Aarhus Anthropology Department in Denmark. Members reviewed the request alongside the Western Association of Schools and Colleges (WASC) dual degrees policy.

VPDGS Miller provided background into his knowledge of this particular request, and members discussed potential curricular and logistical issues to address, in context of three aspects of the WASC guidelines: a) that no more than 25% of the credits being offered at the graduate level may be double counted or overlap, b) WASC does not approve awarding dual degrees for substantially the same body of work, c) and that the dual degree should exceed the amount of academic work typically required for a single degree. Chair Smith and VPDGS Miller will further discuss with VPAA Lee, and this issue will come back to Graduate Council next year.