

**GRADUATE COUNCIL
MINUTES
October 6, 2016
307 Kerr Hall, 2:00-4:00 p.m.**

Present: Don Smith (Chair), Lissa Caldwell, Ben Crow, Michael Dine, Judith Habicht-Mauche, Kimberly Jannarone, Athanasios Kottas, Paul Roth, Tyrus Miller (ex officio), Alexandra Merritt (Grad Rep), Melanie Dickinson (Grad Rep), Yulia Gilichinskaya (Grad Rep), Esthela Bañuelos (Senate Analyst)

Absent: Roberto Manduchi, Christy Caldwell (Library Rep)

Guest: Jim Moore, Assistant Dean of Graduate Studies

Member's Items

The committee reviewed and approved the revised member assignments for 2016-17.

One member raised that the Council workload is heavy. Chair Smith acknowledged the concerns and addressed where there is room to work with scheduling and where there is not. He also noted that as a plenary committee, the Council has a substantial responsibility.

External Review Overview

Members reviewed and discussed the process for external reviews, including responsibilities of the GC lead and second reviewers, and expectations for contributions from all members.

External Reviews

Stage 1: Supplemental Questions for External Review Committee

Education

The Council discussed the upcoming review of the Education Department. The Council raised questions, which included the following areas: the MA/C program, Ph.D. curriculum and its recent restructuring.

Music

This review moved to the October 20, 2016 meeting.

Education Ph.D. Report

The Education Department, upon GC's request, submitted the third (of four) annual reports that appraises the Council of the status of the Ph.D. program. GC reviewed the report and considered if there were additional concerns about the Ph.D. program. The Council further discussed a number of issues, including student progress to degree and retention, professional development workshops, and additional contextual the MA/C program, which is raised both in the report and in the department's current self-study in preparation for its upcoming external review. The Council also commented that the report was thorough and responsive, and noted the continued progress made in addressing the issues concerning the Education Ph.D. program raised by GC. The Council will draft a response to the Education department on its report.

Proposal to Change Games & Playable Media M.S. (PDST)

The Council conducted first review of the proposal to change the curriculum of the existing M.S. degree in Games and Playable Media offered by Computational Media, proposed to change from a one-year

program to a two-year program. The M.S. is a Professional Degree Supplemental Tuition (PDST) program. The PDST proposal was also reviewed by the Council.

The Council noted its support for the proposed change in the curriculum of the M.S. degree from a four quarter, one full calendar year to a six quarter, two-year program, noting the change will likely strengthen the academic preparation of students and enhance their job prospects. The Council also raised a number of questions and issues that should be addressed in a revised proposal, including faculty capacity and involvement of from outside CM and the Baskin School of Engineering, curriculum, course enrollments, timeline, program proposed tracks, diversity, and cost/benefit analysis. As part of its review, Council incorporates comments from the Committee on Planning and Budget in its formal response.

Proposal to Establish M.S. in Serious Games (PDST)

The Council conducted first review of the proposal for an M.S. in Serious Games proposed by the Computational Media department. The program is proposed as a Professional Degree Supplemental Tuition (PDST) program. The PDST proposal was also reviewed by the Council. The Council also reviewed comments from the Committee on Planning and Budget, which the Council incorporates in its formal response.

The Council noted its strong support of the proposed program, and also raised a number of questions to be addressed in a revised proposal, including in the following areas: enrollment planning and sustainability, FTE capacity, interdivisional collaborations, timeline, structure for interdisciplinary aspects, diversity planning, curricular requirements, and space and facilities.