

**GRADUATE COUNCIL  
MINUTES  
March 10, 2016  
307 Kerr Hall, 2:00-4:00 p.m.**

**Present:** Don Smith (Chair), Robert Boltje, David Brundage, Pascale Garaud, Roberto Manduchi, Dean Mathiowetz, Tyrus Miller (ex officio), Ruby Rich, Stefano Profumo, Christy Caldwell (Library Rep), Jess Whatcott (Graduate Student Rep), Esthela Bañuelos (Senate Analyst)

**Absent:** Vilashini Cooppan, Anjali Dutt (Graduate Student Rep), Dard Neuman

**Guest:** Jim Moore, Assistant Dean of the Graduate Division

**Member's Items**

Chair Smith provided an update on the Coordinating Committee on Graduate Affairs (CCGA) meeting of March 2, 2016. He reported that Provost Dorr consulted on the topic of self-supporting programs (SSGPDPs). Questions were raised about aspects of self-supporting programs and return to aid requirements. Most campuses will need to rely on mix of self-supporting programs to augment their state supported programs, a consequence of the context of decreased state funding.

VPDGS Miller announced that video submission are being accepted for Grad Slam, and members should encourage their students to submit. He also announced that Sue Carter, formerly serving half time as Associate Dean, now has a full 100% appointment. She directs the Center for Innovation and Entrepreneurial Development. She also does work with sustainability and carbon neutrality.

Library Representative Caldwell announced there are two candidates for the Associate Librarian position.

**2016-17 Divisional FTE Requests**

The Council continued review and deliberation of the 2016-17 divisional faculty recruitment requests. Material reviewed in addition to the FTE requests includes the Committee on Planning and Budget (CPB) pre-consultation memos to each of the divisional deans, as well as the written responses from each division. The Council will continue discussion of this item at its next meeting.

**External Reviews**

Supplemental Questions for External Review Committee (Stage 1)

*Astronomy & Astrophysics*

The Council discussed the upcoming review of the Astronomy & Astrophysics Department. The Council is interested in the External Review Committee's (ERC) comments in the following areas: Ph.D. applicant pool (size, depth, and yield rate), Ph.D. student to FTE ratio, strength of graduate students and attrition rate, and quality of instruction.

**Program Statements Review**

The Council reviewed proposed program statement changes and is requesting additional information before further review of Applied Mathematics and Statistics.

**Department Instructional Workload Policy Updates Letter (VPAA)**

The Council reviewed VPAA Lee's request to the Chairs of several Senate committees (GC, CPB, CAP, CEP) to co-sign his draft call to departments to update instructional workload policies to address graduate education and graduate supervision. The committee reviewed the request. The Council was in support of the spirit of the draft call to departments and the VPAA's efforts to remind and encourage departments to

develop/revise instructional workload policies that explicitly recognize the value and importance of graduate student education, training and advising to the UCSC educational and research mission. Council recognized that instructional workload policies, and the specific ways in which graduate education and training expectations are articulated in the policies may vary somewhat by discipline and department. The Council noted that there are many ways that faculty may contribute to graduate education and training, and instructional workload policies should be sufficiently flexible to encourage this, with one goal of equitably distributing the graduate and undergraduate instructional workload.

In light of this, the Council agreed that it is fine to articulate the current campus-wide instructional workload policy, but suggested refraining from recommending a more detailed formula for formal teaching and graduate mentoring expectations – those may be best defined by individual departments/programs. Council agreed that similarly, if specific examples of possible graduate student mentoring activities are noted, there is a risk of over emphasizing the value of those examples versus other possible examples that are not listed in the draft call. Finally, while the Council welcomed the opportunity to review and discuss the memo, the consensus of members was that Council (or the Council Chair) should not appear as a co-signer of the memo.