

**GRADUATE COUNCIL
MINUTES
October 9, 2014
307 Kerr Hall, 2:00-4:00 p.m.**

Present: Ken Kletzer (Chair), Pranav Anand, Jonathan Fortney, Roberto Manduchi, Dean Mathiowetz, Leta Miller, Stefano Profumo, Wang-Chiew Tan, Tyrus Miller (ex officio), Christy Caldwell (Library Rep), Esthela Bañuelos (Senate Analyst)

Absent: John Bowin

Guest: Jim Moore, Assistant Dean, Graduate Studies

Chair's Orientation to Council Business

Chair Kletzer provided an overview of member responsibilities and procedures for conducting GC business. The Council reviewed the following documents: Member Guidelines, Confidentiality Agreement and Recusal Policy, and Consultation Procedures.

The Council also discussed and agreed to a guest policy. The Council agreed to extend formal invitation to Assistant Dean of Graduate Studies Jim Moore to attend Council meetings as a guest for the 2014-15 year. In the case of the request by member Tyrus Miller to include the Associate Dean of Graduate Studies as a guest, the Council agreed that the Graduate Dean should notify the Council, in writing, when he would like the Associate Dean to attend, so that the Council can extend an invitation.

Chair Kletzer invited announcements from the Dean of Graduate Studies and the Library Representative:

Dean of Graduate Studies

Dean Miller provided an update on admissions for the coming year. Admissions applications opened October 1, and there are already 500 applications started. Last year there were a record number of applications. Dean Miller is setting up meetings with Grad Directors to talk about funding situations in the coming year and prospects for admissions in the coming year.

Assistant Grad Dean Moore provided brief numbers on enrollment growth. This year there are 520 accepted students, but these are not third week numbers. It looks like the campus is going to be over 1600 graduate students total. That would be nearly 10% of the total of students, and he noted this reflects growth in Ph.D. and Master's students.

Dean Miller announced that the Graduate Division has hired an Associate Dean of Graduate Studies, Sue Carter. Dr. Carter's work will include graduate student support, individual fellowships, Office of Research, industry partnerships, sponsored students, and entrepreneurial opportunities.

Dean Miller also announced the Graduate Student Database roll out and the Grad Division partnership with Grad Student Commons to develop professional development programming. He

noted the Chancellor's Graduate Internship Program is geared toward benefits to the campus and the Chancellor's Graduate Teaching Fellow Program awards fifteen to seventeen graduate student instructor slots competitively.

Librarian Representative

Representative Caldwell announced the hiring of a two-year postdoctoral fellow that will be helping the campus to develop digital humanities work. She also announced that the library will be hosting workshops on open access implementation.

Issues for Council and Subcommittees in 14-15

Members reviewed the GC charge and annual report in preparation for a discussion of the issues the Council wants to address this year. Chair Kletzer provided further brief summary on two issues included in the annual report that the Council will be reviewing this year. The first was an overview of the status of Technology Information Management (TIM) graduate programs reviewed by the Council last year. The Council is expected to further review TIM this coming year. A second issue addressed was the Self-Supporting Graduate Professional Degree Programs (SSGPDP) policy. Graduate Council and the systemwide Coordinating Council on Graduate Affairs (CCGA) have been concerned about the issue of accessibility, and in previous reviews of this policy have raised these concerns. This is likely an issue that will come before the Council again this year.

External Review Overview

Council members reviewed and discussed the process for external reviews in preparation for assignments beginning next week. Chair Kletzer clarified the responsibilities of the GC representative and expectations for contributions from all members.

FTE Transfers

Graduate Council reviewed six requests for FTE transfers associated with the newly established Computational Media Department, four of which were 100% transfers and two split appointments. The Council's review focused on implications for graduate curriculum and overall impacts on the new department and former department. The Council was unanimous in recommending approval of the six transfers reviewed, without further comment. The Council notes its role is advisory on this matter.

Education Ph.D. Program

The Education Department, upon GC's request, has submitted an annual report that appraises the Council of the status of the Ph.D. program. In preparation for review of that report, the Council reviewed the context and discussed the issues that led to a revision of the Education Ph.D. program effective this academic year. At the next scheduled Council meeting, members will review the Education Ph.D. report.

Graduate Growth Update

Chair Kletzer provided a brief introduction to graduate growth, and the Council's role in campus progress toward this goal. One key question has been how to best achieve graduate growth. Graduate growth is a proactive issue for the Senate this year, and that focus will involve multiple committees. The Senate Executive Committee is working on graduate growth principles, and an

earlier draft was circulated to the Council last year. The Council will review the principles when those are sent out to committees.

Chair Kletzer also noted that the Council will be consulting with Dean Miller on the current state and status of graduate student support so the Council is well informed of relevant issues. Another issue that is important for the Council to understand is graduate Nonresident Supplemental Tuition (NRST).