

**GRADUATE COUNCIL
MINUTES
March 12, 2015
307 Kerr Hall, 2:00-4:00 p.m.**

Present: Ken Kletzer (Chair), Pranav Anand, John Bowin, Kimberly Jannarone, Dean Mathiowetz, Leta Miller, Tyrus Miller, Stefano Profumo, Christy Caldwell (Library Rep), Esthela Bañuelos (Senate)

Absent: Jonathan Fortney, Roberto Manduchi, Wang-Chiew Tan, Erica Smeltzer (Graduate Student Rep), Jeb Purucker (Graduate Student Rep),

Guest: None

Routine Announcements

Chair

Chair Kletzer provided an update on the systemwide Coordinating Council on Graduate Affairs (CCGA) meeting of March 4, 2015. He reported that CCGA has completed discussion of the memo on self-supported programs, which has raised a number of issues including language on “compellingness” and the importance of self-supported programs matching with the academic mission of the campuses. This document will eventually come to the Council. A second issue that came up is CCGA and the Compendium’s treatment of reviews of programs that combine Bachelor’s and Master’s. Chair Kletzer reported that CCGA had sought to eliminate their review and that didn’t get into the Compendium. This item will be on the agenda at CCGA next month, and CCGA will again request a change in the Compendium from the current “pro forma review” to “notification”.

At the campus level, VPAA Lee has been in communication with VPDUE Hughey and Chair Kletzer on the issue of creating a clear template, revising his guidelines for Bachelor’s/Master’s sent to GC last month. The VPAA is reframing this template to account for a pathway or track between two existing programs (Bachelor’s and Master’s) that is easy to understand and avoids the issue of mistakenly calling them “joint” programs. GC will review this revised proposal that will come from VPAA Lee.

The Senate Executive Committee meeting of March 10, 2015 had no graduate issues on the agenda.

Chair Kletzer announced that the Joint Senate Administrative Task Force on Graduate Growth, co-chaired by Senate Vice Chair Olöf Einarsdóttir and Graduate Dean Tyrus Miller, has started meeting. The task force has formed four subcommittees on the following topics: 1) allocation models—evaluates current allocation models and practices at other UCs, 2) capacity—department by department analysis of capacity for growth, 3) professional development and placement—of graduate students, and 4) incentives/cultures—assessing incentives, disincentives, culture at faculty, program/department, and dean levels.

Chair Kletzer announced changes to Council membership: Leta Miller is going on sabbatical and will not be serving in spring; Pranav Anand will not be serving in spring quarter; Pascale Garaud is coming on board in spring.

Finally, the Chair reminded members that the GSA statement given at the February Senate meeting is included in today’s agenda packet.

Dean of Graduate Studies

Dean Miller announced that the campus had a successful Grad Slam event, with a full auditorium. Three prizes were awarded. First place went to Justine Smith in Environmental Studies. She will advance to the systemwide finals on May 4. Roxanna Honig in Ecology and Evolutionary Biology was awarded second place. The people's choice award went to a student in Applied Math and Statistics.

Dean Miller reminded members that he is going on sabbatical during spring quarter. Associate Dean Sue Carter has been appointed Acting Dean for the quarter. Dean Miller will be checking in regularly with her, and he will be back on campus for selected events in spring including the Graduate Research Symposium, Commencement, Graduate Advocacy Day, and a Council of Graduate Schools meeting.

Other announcements included a notification that a grievance may be coming to Council for consideration. He provided a brief overview of the process for new members. He also announced that the Graduate Student Association is looking at hiring practices and student representation on committees on a systemwide level, and is conducting a UC wide survey that is going to department chairs.

Graduate Student Representative

None.

Librarian Representative

None.

External Review Closure Meeting Briefings*Latin American and Latino Studies*

Member Bowin provided a brief update on the Latin American and Latino Studies Department external review closure meeting. Topics of discussion included graduate student funding, TAships, admissions, and development of method courses within the department.

Technology Management

Chair Kletzer provided a brief update on the Technology Management external review closure meeting. Topics of discussion included faculty hires, department culture, and department connections across the division, as well as the Council's recent actions and recommendations for their graduate programs.

Divisional FTE Requests

The CP/EVC has asked the Committee on Planning and Budget and the Graduate Council to assess the 2015-16 divisional faculty recruitment proposals. Historically, the Council has not been asked to comment on FTE requests. GC input into the FTE process is a relatively new development, beginning in 2012-13 in a context of campus planning for graduate growth. The Council's deliberation will also be informed by CPB discussions, which take place over a longer period and involve consultation with each of the divisional deans.

The Council conducted a first review of the FTE documents, and discussed its approach to providing recommendations and guiding principles for review. The Council noted that this year, divisional deans were asked to prioritize FTE irrespective of the source. The Council will continue discussion of this item at the next Council meeting.

Graduate Council Charge

The Council reviewed and approved its "Amendment to Bylaw 13.21" proposal.

Program Statement Changes

The Council conducted its annual review of proposed program statement changes.

The Council is requesting additional information before further considering program statement changes for Economics, Education, History of Consciousness, and Latin American and Latino Studies. The Council is also requesting a minor change from Applied Math and Statistics.