

**COMMITTEE ON PLANNING AND BUDGET  
MINUTES  
May 31, 2018**

**Present:** Carl Walsh (Chair), Ólöf Einarsdóttir (*ex officio*), Kimberly Lau (*ex officio*), Elizabeth Abrams, Doug Bonett, Matthew Clapham, Cormac Flanagan, Tracy Larrabee, Jie Qing, Dan Oliver (Graduate Rep), Esthela Bañuelos (Senate Analyst)

**Absent:** Jonathan Kahana, Nirvikar Singh, Maxine Jimenez (Undergrad Rep), Dylan Jones (Undergrad Rep), Matthew Mednick (Senate Director)

**Presidential Postdoctoral Hire Request**

The Physical and Biological Sciences Division has requested authorization for the hire of a Presidential Postdoctoral Fellow for the Microbiology and Environmental Toxicology Department. The committee reviewed the request. CPB will forward its recommendation to the CP/EVC.

**Consultation: CPSM Director Karen Smith**

The committee consulted with Capital Planning and Space Management (CPSM) Director Karen Smith and VCPB Delaney for an overview of the Capital Financial Plan (CFP) prioritization request. CPB began by noting that the committee was not provided the information necessary to help it prioritize the requests. Director Smith responded that the Capital Improvements Program (CIP) subcommittee looked at last year's CFP and extracted academic buildings to provide focus but that they did not have time to provide more information at this time. However, she noted that next academic year there would be a thorough prioritization process. When asked to clarify if the request included prioritizing the two projects now on the list, VCPB Delaney clarified that the process would take place next year. Director Smith added that there would be prioritization of projects next year and her office would have more information in the next nine months.

**CPSM Request for Input: Capital Financial**

CPB reviewed the material provided by CPSM Director Smith as part of a request that the committee provide feedback on the Capital Improvements Program (CIP) subcommittee's proposed academic project additions to the 2018-28 draft Capital Financial Plan (CFP).

CPB's understanding was that the prioritization process will take place during the next academic year (2018-19), at which time a complete packet of information that can be used to help rank the academic projects on the list will be provided to CPB. This year, CPB understood that the request for comment should be limited to the integration of two specific projects: BSOE 3 and BSOE Integrated Teaching and Learning Complex into the 2018-28 draft CFP. Using the categorizations consistent with the Integrated Capital Project List provided to CPB, the committee rated the BSOE 3 project as Medium and the BSOE Integrated Teaching and Learning Complex as High.

The committee emphasized that it looks forward to a full consultation on the prioritization process for the CFP next year and that it expects that Director Smith will be providing CPB with the information needed in order to review and recommend how the proposed projects should be prioritized.

**Consultation: CP/EVC Tromp**

The committee consulted with CP/EVC Marlene Tromp, accompanied by VCPB Delaney. CP/EVC Chief of Staff Linda Rhoads attended the consultation. Topics of discussion included the University Relations external review currently underway as well as a general discussion of the CP/EVC-CPB consultative process.

Members also queried VCPB Delaney on the recent request from CPB for data to help the committee evaluate the SAP Resource Allocations request. The committee noted it understands her office is working a new and more transparent financial model and while the data request was complex, the committee found it necessary in order to properly evaluate the SAP Resource Allocations request. VCPB Delaney briefly described the progress her office is making.

### **SAP Resource Allocations**

AVPAA Berger requested Senate input on several resource related questions as part of the Strategic Academic Planning (SAP) process he is overseeing. CPB decided that it did not have the needed information to properly evaluate the request. In a memo to AVPAA Berger and VCPB Delaney (3/19/18) members requested additional data. The Office of Planning & Budget (P&B) was unable to provide the data CPB wanted, but the request led to CPB's involvement with P&B as it revises the way it provides financial and other data. CPB noted it was encouraged by this development, and hoped that in the future administrative principal officers and CPB will have access to data that will help improve campus decision making.

Members also noted that the answers to many of the SAP resource questions will be clearer after the completion of the SAP campus themes have been identified and decisions have been made regarding the Themed Academic Working Groups (TAWGs), suggesting that the specific projects that emerge from the SAP process as candidates for initial support will play a major role in determining the priorities for SAP resource allocations.

CPB made several comments based on the AVPAA's questions, which included questions about creating incentives for resource generation, categories for resource allocation, and development of a model that returns a percentage of divisional faculty FTE to the center upon separations. The committee emphasized the need for budget transparency and a set of financial models that can assist principal officers in making decisions. Meeting these needs would also allow the committee to better evaluate the trade-offs present in all resource allocation decisions.

### **Members Items**

Senate Chair Einarsdóttir provided an update on the Academic Council meeting of May 30, 2018. She reported that topics of discussion included the faculty salary decision, the SVSH report, and recommendations of the Huron Report. There was also an update on the work of the Retiree Health Task Force.

Senate Chair Einarsdóttir provide an update on her recent meeting with the Chancellor, CP/EVC, and VCPB on the budget.

Chair Walsh announced that by the end of June, the Senate should have a draft of the Strategic Academic Plan for review. He noted he will communicate with the committee regarding the process for summer review when that information is available.

### **Planning June 7 Meeting**

The committee briefly discussed items for its next meeting.