

**COMMITTEE ON PLANNING AND BUDGET
MINUTES
March 15, 2018**

Present: Carl Walsh (Chair), Ólöf Einarsdóttir (*ex officio*), Kimberly Lau (*ex officio*), Elizabeth Abrams, Doug Bonett, Matthew Clapham, Cormac Flanagan, Tracy Larrabee, Jie Qing, Nirvikar Singh, Dan Oliver (Graduate Rep), Maxine Jimenez (Undergrad Rep), Matthew Mednick (Senate Director) Esthela Bañuelos (Senate Analyst)

Absent: Jonathan Kahana, Dylan Jones (Undergrad Rep)

Members Items

Member Clapham provided an update on the Advisory Committee on Campus Transportation and Parking (ACCTP) meeting of March 13, 2018. He reported that the focus of discussion was the transit fee referendum.

Member Qing provided an update on the Miscellaneous Fee Committee meeting of March 12, 2018. He reported that the committee reviewed proposals for miscellaneous fees, some cancellations of course fees, and some adjustment of course fees.

Senate Chair Einarsdóttir provided an update on the Senate Executive Committee (SEC) meeting of March 13, 2018. She reported that SEC consulted with VPSS Jaye Padgett, heard a presentation from the Committee on Teaching (COT) chair on Student Evaluations of Teaching (SETs), and consulted with the Special Committee on Development and Fundraising (SCDF) on their ongoing work and future status.

Off-Cycle Second Hire Request

The Physical and Biological Sciences Division requested authorization for an off-cycle recruitment for a second hire in the department of MCD Biology. The committee reviewed the request and will forward its recommendation to the CP/EVC.

FTE Review

The committee continued its review of the divisional faculty FTE requests and CTOE requests.

Consultation: GC & CEP Chairs

The committee consulted with Graduate Council Chair Gina Dent and the Committee on Educational Policy Chair Onuttom Narayan on the 2018-19 FTE recruitment requests and CTOE requests. The FTE requests are also currently under review by GC. CEP does not review FTE requests. CPB has invited both chairs to decanal consultations on the faculty FTE requests.

Request for Input: SAP Resource Allocations (Part II)

AVPAA Berger requested Senate input on resource allocation under the strategic academic plan (SAP). CPB planned to continue discussion at today's meeting. The committee decided that in order to provide effective input, it would be helpful to have campus financial, staffing, and enrollment information in an integrated form, plus in a format that is amenable to scenario analysis. The committee is requesting this information from Vice Chancellor for Planning and Budget Delaney and AVPAA Berger before further considering the request.

Planning March 22 Meeting

The committee briefly discussed items for its next meeting.