

**COMMITTEE ON PLANNING AND BUDGET  
MINUTES  
September 29, 2016**

**Present:** Abel Rodriguez (Chair), Ólöf Einarsdóttir (*ex officio*), Kimberly Lau (*ex officio*), Elizabeth Abrams, Adrian Brasoveanu, Cormac Flanagan, Lindsay Hinck, Tracy Larrabee, Lourdes Martínez-Echazábal, Rick Prelinger, Carl Walsh, Graeme Baird (Graduate Rep), Ray Inoue (Undergrad Rep), Matthew Mednick (Senate Director), Esthela Bañuelos (Senate Analyst)

**Absent:** None.

**Member's Items**

Chair Einarsdóttir provided an update on the Senate Executive Committee meeting of September 27, 2016. She reported ongoing discussion about possibilities to restructure Senate meetings and discussion of major Senate issues this year, including data reporting and visualization usage to enhance student success, FTE resources, and capacity management.

Chair Rodriguez updated the committee on an inquiry received from a faculty member regarding the Arboretum's budget situation. The committee will follow up on this issue, seeking additional information from the administration. A second inquiry was received from a faculty member expressing concerns with physical space and classroom.

**New Graduate Degree Program Proposal Overview**

Chair Rodriguez provided an orientation to the new graduate degree program proposal review process, including an overview of state supported, professional degree supplemental tuition (PDST), and self-supporting graduate professional degree programs (SSGPDP). All three types of new graduate degree program proposals are expected to come before the Senate for review this academic year. The committee reviewed internal guidelines for proposal review.

**Proposal to Establish M.S. in Serious Games (PDST)**

The committee reviewed the proposal for an M.S. in Serious Games proposed by the Computational Media (CM) Department and PDST proposal. CPB provides its response to Graduate Council.

CPB agreed on its support of the proposal, which members noted takes advantage of unique opportunities and synergies provided the strengths of the CM department and the geographical location of the campus. The committee also raised questions and issues that it recommends be addressed in the final version of the proposal, including concern with stated enrollment projections in the proposal, potential insufficient FTEs given the number and range of graduate and undergraduate programs CM is involved with, and concern with possible large enrollment courses and their impacts. Minor issues discussed included marketing and recruiting funds and hotel space.

**2017-18 Draft FTE Call Review**

The committee reviewed the 2017-18 draft FTE call, and deliberated the areas for input to the CP/EVC, including FTE evaluation criteria, transparency in the FTE process, and timeline for submission of proposals.

**Consultation: CP/EVC**

The committee consulted with the CP/EVC on the 2017-18 FTE draft call. VCPB Delaney also attended the consultation. The committee raised issues and questions that included FTE evaluation criteria, transparency in the FTE process, and timeline for submission of proposals. Additionally, VC Delaney discussed the inclusion of metrics in the call. CP/EVC Galloway agreed with the committee's recommendation about transparency in the FTE process, including the availability of written recommendations on the FTE review from the Vice Provosts and Vice Chancellor for Research. The committee noted the importance of planning for the EVC transition, to have something in writing to provide stability in FTE process planning, as well as the proposed Centers of Excellence, and Silicon Valley. The committee will continue to discuss this issue with the CP/EVC in coming weeks.

Additionally, the committee asked how the Presidential Postdoctoral Scholars program fits into the FTE planning. CP/EVC Galloway noted during this brief discussion that the campus has one of the better records for hiring from this program.

**FTE Transfers**

The committee reviewed four separate requests for proposed faculty FTE transfers. CPB reviewed the requests and deliberated the implications of each of the transfers and the overall impacts both the new department and the former department, in preparation for making its recommendations.

**Presidential Postdoctoral Fellow Hire Request: Social Sciences**

The Social Sciences Division requested authorization for an off-cycle recruitment for the hire of a Presidential Postdoctoral Fellow. The committee reviewed the request and will forward its recommendation to the CP/EVC.

**Planning: October 6 Meeting**

The committee briefly discussed planned items for the next meeting.