

**COMMITTEE ON PLANNING AND BUDGET
MINUTES
September 22, 2016**

Present: Abel Rodriguez (Chair), Ólöf Einarisdóttir (*ex officio*), Kimberly Lau (*ex officio*), Elizabeth Abrams, Adrian Brasoveanu, Cormac Flanagan, Lindsay Hinck, Tracy Larrabee, Lourdes Martínez-Echazábal, Rick Prelinger, Carl Walsh, Graeme Baird (Graduate Rep), Ray Inoue (Undergrad Rep), Matthew Mednick (Senate Director), Esthela Bañuelos (Senate Analyst)

Absent: None.

Chair's Orientation to Committee Business

Chair Rodriguez provided a brief overview of how CPB conducts its business and member responsibilities. The committee reviewed the confidentiality agreement, member guidelines, and discussed recusal and consultation practices.

Committee Assignments/External Reviews

The committee reviewed and agreed to member assignments, including subcommittees, external reviews and committee representative assignments. Members also briefly discussed the committee's role in the external review process, and member responsibilities during review.

Continuing Issues from 2015-16

Chair Rodriguez provided an overview of continuing issues for the committee to address this year, and included discussion of the committee's metrics report, strategic academic planning, graduate growth, FTE recruitment, campus LRDP, capacity planning, and Silicon Valley. Members also raised additional issues to consider this year, including examining specific units more closely (University Relations, Library business model) and food availability on campus.

Metrics Report

CPB convened its Metrics subcommittee during 2015-16 to investigate the need for and use of academic metrics to inform academic planning, and to potentially enhance evidence based decision making for allocation of FTE and other academic resources. At today's meeting, the committee reviewed the report produced by the subcommittee.

The committee discussed the goal of having a set of metrics that can be incorporated into the FTE call. Members raised questions about the metrics, including contexts in which metrics could potentially be used, use of qualitative metrics, availability and sources of data.

Consultation with CP/EVC Galloway

CPB consulted with CP/EVC Galloway on the topic of respective priorities and areas for collaboration in 2015-16, the draft 2017-18 FTE call and faculty metrics, and campus LRDP planning. VCPB Delaney and Special Assistant Rhoads attended the consultation.

EVC Galloway noted that the budget and size of the structural deficit are top priorities for the year (as relate to CPB). She also noted additional priorities for the campus including trying to grow nonresident enrollments, examining expanding the Office of Research to better support larger collaborative grants, the

transition in EVC Leadership, and the campus LRDP process. Members raised additional questions about the LRDP process, and a brief discussion ensued about what it would take to get to where the campus wants to be, what factors impact the process, and what mechanisms allow for different viewpoints within the planning process.

EVC Galloway also raised enrollment as a priority issue. Projections for next year also call for systemwide increases. Specific directives from Office of the President are expected to take into account campus capacity. In terms of enrollment, members noted the consultant model worked well in terms of projections. EVC Galloway highlighted there were monthly meetings with Office of the President this year. VCPB Delaney noted the work with consultants Ruffalo Noel Levitz (RNL) is still useful, and one additional year working with the consultant is expected. Enrollment Management worked closely with Planning and Budget.

The committee noted its priorities for this year, including graduate growth, strategic academic planning, campus LRDP, and Silicon Valley. The committee noted that it will be insisting that proposals that come through for CPB review should be complete, with the goal of facilitating a more efficient campus review. Additionally, members noted that work group on capacity planning (convened by VPAA Lee) and involving administrative and faculty representatives will begin meeting.

Campus Budget Overview: Planning and Budget Office (Part One)

VCPB Delaney presented the first of two planned campus budget overview presentations to the committee. Topics reviewed included campus programs and degrees, basic budget terminology and concepts, overview of the UC system budget, and UCSC budget basics.

Planning: September 29 Meeting

The committee briefly discussed planned items for its next meeting.