

**COMMITTEE ON PLANNING AND BUDGET
MINUTES
March 10, 2016**

Present: Abel Rodriguez (Chair), Don Brenneis (ex officio), Ólöf Einarsdóttir (*ex officio*), Cormac Flanagan, Loisa Nygaard, Rick Prelinger, Danilyn Rutherford, Bruce Schumm, Marilyn Walker, Jin Zhang, Guillermo Rogel (Undergraduate Rep), Matthew Mednick (Senate Director), Esthela Bañuelos (Senate Analyst)

Absent: Adrian Brasoveanu, Whitney De Vos (Graduate Rep), Hannah Tuong (Undergrad Rep),

Member's Items

CPB Vice Chair Nygaard provided an update on the recent Miscellaneous Fee Committee. She reported that the committee discussed enforcement of regulations that course fees can only be used for the course in which taught. Currently there are surpluses from course fees, which are supposed to return to the students or carry forward the next time the course is taught. Some courses have significant fees.

Member Schumm provided an update on the Advisory Committee for Campus Planning and Stewardship (CPS). He reported on his participation in the subcommittees on building type/category for capital planning and prioritization.

Consultation: VPSS Padgett

The committee consulted with Interim Vice Provost for Student Success Jaye Padgett on the state of the new division of Student Success. Specific topics of discussion included the drivers of student success, the Kresge core model, EAB advising software, and data and course bottlenecks, and Office of the President funding allocations. VPSS Padgett provided the committee with a written response to the committee's pre-consultation questions.

Consultation: CP/EVC Galloway

The committee consulted with CP/EVC Galloway on the topic of Silicon Valley, including physical services, equipment, and timeline for anticipated market analyses. Vice chancellor for Planning and Budget Delaney was also in attendance. The CP/EVC informed the committee that the lead person for SV is Vice Chancellor for Research Scott Brandt.

FTE Recruitment Requests 2016-17

The committee continued its review and discussion of FTE requests. The committee also discussed plans to invite Graduate Council Chair Don Smith and Committee on Educational Policy Chair John Tamkun for a short consultation on the FTE discussions (both have attended CPB decanal consultations and GC also is reviewing the FTE requests).

VPAA: Updates to Departmental Instructional Workload Policies Draft Letter

This item was moved to online review.

Planning: March 17 Meeting

The committee briefly discussed planned items for the next meeting.