

**COMMITTEE ON PLANNING AND BUDGET
MINUTES
January 7, 2016**

Present: Abel Rodriguez (Chair), Ólöf Einarsdóttir (*ex officio*), Adrian Brasoveanu, Cormac Flanagan, Loisa Nygaard, Rick Prelinger, Danilyn Rutherford, Bruce Schumm, Marilyn Walker, Jin Zhang, Guillermo Rogel (Undergraduate Rep), Matthew Mednick (Senate Director), Esthela Bañuelos (Senate Analyst)

Absent: Don Brenneis (*ex officio*), Whitney De Vos (Graduate Rep), Hannah Tuong (Undergrad Rep)

Consent Agenda

The committee approved the consent agenda: Minutes (10/1/15, 10/8/15, 10/15/15).

Member's Items

Member Zhang reported on the Advisory Committee on Campus Transportation and Parking (ACCTP) of December 17, 2015. He reported that the committee outlined a work plan for the rest of the year and outlined key issues. ACCTP meets twice per month.

Chair Rodriguez reported on the University Committee on Planning and Budget (UCPB) meeting of January 6, 2016. The committee discussed enrollment targets for the campuses to accommodate the increase of 5000 students systemwide. The report from the systemwide task force on retirement planning is expected to be released at the end of this month. Finally, the governor's budget is expected to come out this week.

Chair Rodriguez also informed the committee that it would be reviewing a proposal from VPDUE Richard Hughey to reduce class time slots and the final exam block.

Consultation: Capital Planning

The committee consulted with Vice Chancellor of Planning and Budget (VCPB) Delaney and Director of Capital Planning Draper on capital planning for the campus. Vice Chancellor for Business and Administrative Services (VCBAS) Latham was also in attendance.

VCPB Delaney noted that the capital planning calendar does not map well onto the Senate calendar, making meaningful Senate input into capital planning more difficult. Director Draper has been working on shifting the process on CPS and provided the committee with a proposed timeline to address this issue. The new timeline proposes that CPS prepare its capital financial plan by mid-April, allowing CPB to comment directly to the EVC, and to be reviewed by CPS at its May meeting.

Members commented on the tables provided and noted that it would be helpful to present the information to more clearly outline funding source (i.e. state supported, donor directed). Director Draper noted this is doable.

One member noted that it would be easier for the committee to comment on a proposal, because it would facilitate a broader understanding and context for the proposed projects.

A second issue raised during the consultation was the need to define which projects to devote resources to getting "shovel ready." The committee expressed interest in hearing how it could help on this issue. VCBP Delaney noted the need to gate requests of donor projects. VCBAS Latham agreed noting that a mechanism for gating and creating boundaries would be helpful to her in directing staff. Staff time and pre-planning

costs can be similar for small and large projects. Ideally, this mechanism would also be nimble enough to allow the campus to remain responsive to opportunities.

Post-Consultation Discussion: Capital Planning

The committee agreed to continue discussion of this topic at its next meeting. Members will begin drafting a post-consultation memo that addresses two issues: a mechanism to better select and advance donor related projects, and wider prioritization of capital planning projects. The committee may also consider further consultation on this project, and will discuss this at its next meeting.

Off-Cycle (Second Hire) Request: Social Sciences

The Division of Social Science requested authorization for an off-cycle recruitment request for an Assistant Professor. The committee reviewed the request.

Off-Cycle Recruitment: President's Postdoctoral Fellow: Social Sciences

The Division of Social Sciences requested authorization for an off-cycle recruitment request to hire a Presidential Postdoctoral Fellow.

Biology Minor Administrative Oversight Change

The committee reviewed a request to formally change the administrative oversight of the Biology minor, currently listed as shared between Ecology and Evolutionary Biology (EEB) and Molecular, Cell and Development Biology (MCD Bio). The departments proposed that the minor be administered by MCD Biology. The committee expressed support for the change.

Pre-Consultation Discussion: VPDGS Miller

The committee discussed its upcoming consultation (January 28, 2016) with Vice Provost and Dean of Undergraduate Studies Tyrus Miller. The committee raised questions for its pre-consultation memo on the topic of the state of the Graduate Division.

Pre-Consultation Discussion: VPDUE Hughey

The committee added this item to the agenda. Members discussed issues to address in a consultation with VPDUE Hughey during winter quarter. Issues discussed included continuing a conversation with VPDUE Hughey about the possibility of developing internal modelers for the work currently being done by consultants Ruffalo Noel Levitz, as well as the state of Undergraduate Education more generally.

Planning: January 14 Meeting

The committee briefly discussed planned items for the next meeting.