MINUTES
COMMITTEE ON PLANNING AND BUDGET
Meeting of October 22, 2009

Present: Chair Brent Haddad, JJ Garcia-Luna, Gildas Hamel, Lori Kletzer, Piero Madau, Marc Mangel, Cindy Pease-Alvarez, Warren Sack, Gene Switkes, Rob Wilson, GSA Rep Kevin Schlaufman, SUA Rep Jennifer De La Torre, and Mary-Beth Harhen

Absent: (with notice) SUA Rep Kalwis Lo

Guests: EVC Dave Kliger

Jewish Studies BA Proposal
CPB discussed a number of concerns including potential resource issues and succession plans. CPB will draft a letter for Committee on Educational Policy (CEP) Chair Tamkun.

Feminist Studies Ph.D. Proposal
CPB agreed with the dean's letter, and feels with the current budget climate and lack of resources the program cannot move forward. CPB will draft a letter for Graduate Council (GC) Chair Carter.

CPB Principles for Investments and Budget Reductions
CPB made revisions to the principles document based on a discussion about the principle of differential investment and the core mission of the university. Chair Haddad will circulate the revised document for committee review.

Pre Consultation
CPB developed a number of questions about the draft Framework for Faculty and Student Success in an Unfavorable Economic Environment, a document produced by the Strategic Plan Workgroup. The committee also discussed concerns it has about the budget cuts to the library. CPB will communicate to the EVC that the committee views the library as an academic unit, not a support unit.

Consultation with EVC Kliger
Due to a scheduling conflict, VPAA Galloway was not able to attend the consultation as previously planned. CPB and the EVC decided to move forward with the discussion about the draft Framework for Faculty and Student Success in an Unfavorable Economic Environment.

CPB asked the following questions:
- Who is the audience?
- Who wrote the document?
- Should we revise the whole strategic plan rather than just changing the way we get there?
- Should we maintain the current divisional size goals?

The EVC responded that the VPAA wrote the document in consultation with the deans. The VPAA has been working on how the campus will implement the academic plan in the next few years, given the budgetary climate. The deans are working on more detailed plans. The EVC also said the document will provide guidance to the deans and general information to the campus.

The EVC asked CPB to write a critique of the draft Framework document for the VPAA. The VPAA will attend next week's EVC consultation to respond to CPB's questions and critique.

The EVC then reported on the budget planning process meeting with Senate leadership where many issues were discussed. Based on this discussion Planning and Budget has been charged with putting together a draft process which will include questions for each unit, how principal officers will deal with a range of cuts, and feedback from academic support unit customers. After the process is drafted the EVC will provide the information to the Senate and principal officers for review and input.

CPB said it is important to include a process for determining how changes in programs and activities affect other units.

CPB closed by saying it is important to look at the non academic units closely. CPB cautioned that the budget planning process and the strategic plan cannot be collapsed because the strategic plan only deals with the academic divisions.

Questions for Academic Units
CPB discussed planning questions for academic units. The committee would like to ask divisions about:
- Possible mergers between divisions and units.
- Activities that can be merged within the principal officer's or dean's units.
- How a unit will collaborate with other units to meet their goals.
- What are the five year goals?
- How will things be done differently in the future?
- Assuming a model of 15 percent growth what projects would you propose? What if there is 5 percent growth?

CPB 2009-10 Goals – Proactive Budgeting and Areas of Influence
CPB discussed how decisions made in a vacuum by one unit affect other units. The committee determined it would like to look more closely at the library and ITS.