

**MINUTES**  
**COMMITTEE ON PLANNING AND BUDGET**  
**Meeting of September 25, 2008**

**Present:** Chair Susan Gillman, Gildas Hamel, Lori Kletzer, Herbie Lee, David Marriott, Piero Madau, Cindy Pease-Alvarez, Grant Pogson, Quentin Williams, Kevin Schlaufman and Mary-Beth Harhen

**Absent:** Amy Beal (w/notice)

**Guests:** Meredith Michaels

**Member Items**

Chair Gillman welcomed the 2008-09 Committee on Planning and Budget (CPB) and after introducing herself asked committee members for self introductions. It was noted that CPB does not currently have Student Union Association (SUA) representation for 2008-09.

**CPB's Role in the Senate and Campus**

Chair Gillman explained CPB's role in shared governance. While certain Senate committees have plenary authority over curriculum, admissions and graduation, the CPB role is not plenary but rather advisory. One of the major roles CPB has in relation to the Senate is to enhance cooperation and coordination among committees since CPB's purview overlaps with many other committees. In 2008-09 CPB would like to collaborate with the Committee on Research (COR) to take a closer look at the issue of research on campus. CPB also plans to work with the Committee on Academic Personnel (CAP) on implementing the Faculty Salary Task Force plan.

**CPB Resources Confidentiality, Consultation Procedures and Guest Protocol**

The committee reviewed and approved the 2008-09 confidentiality statement and consultation procedures and approved inviting Vice Chancellor of Planning and Budget Meredith Michaels to attend 2008-09 CPB meetings.

**Assignments: Committees and Reviews**

Chair Gillman provided a brief overview of the external review process. CPB reviewed the external review and committee assignments list, members will individually review the list by next week's meeting and inform Chair Gillman either by email or at next week's meeting if they have a conflict. CPB will discuss at a later date how it provides the most value added to external reviews and strategically plan the time allotted to those reviews.

Chair Gillman explained to all members the committee's voluntary recusal process. If an issue arises where a member feels that s/he may be compromised by participating or that the work of the CPB could potentially be compromised, the committee member may remove him/herself from the discussion or vote. Chair Gillman invoked the principle of not taking participating on a decision in two different venues. That is, if a committee member voted on a topic as a department member, s/he should recuse him/herself from a

CPB vote. When committee members recuse themselves, it will be noted in the committee's formal response and minutes.

### **CPB Agenda 2007-08**

*VC Michaels joined the meeting.*

Chair Gillman stated that in addition to regular business, CPB takes on its own proactive items for the year. This proactive effort helps CPB to define its own agenda. Continuing proactive issues from 2007-08 include: analysis of non academic unit budgets, University Extension and the development of Silicon Valley Center, the organization of Information Technology (IT) and charges to units for IT services (IU model), undergraduate enrolment management statistics, planning for the capital campaign, and the flow of research dollars from the Office of the President back to campus. From the previous year, the committee agreed to resume the work of the 06-07 sub committee on research funding coordination with Committee on Research.

### **2008-09 Budget**

CPB had an initial discussion about the 2008-09 campus budget. The 2008-09 state budget provided an increase to the University of California (UC), and then a cut by the same amount. This action made the UC budget essentially the same as 2007-08, however, the campus will still under go budget cuts. This is because the marginal cost of what the campus receives per student was not increased, but enrollments are up and over enrollments will not be funded. The 2007-08 CPB worked with the EVC last year on the anticipated budget cuts, and made recommendations based on the principle of making cuts as far from the academic mission as possible. The net affect is the academic divisions are cut slightly less than academic support divisions. In 2008-09 CPB will continued to stress the need to differentiate among units, and protect the campus's instructional mission whenever possible.

### **Faculty Salaries**

Over the summer the Faculty Salary Joint Administration/Faculty Task Force produced a report which defined the faculty salary issue at UCSC. This year CPB will advise the EVC on faculty salary funding options for implementation of a local salary program and campus funding priorities.