

MINUTES
COMMITTEE ON PLANNING AND BUDGET
Meeting of November 29, 2007

Present: Chair Susan Gillman, Michael Brown, Lori Kletzer, Tracy Larrabee, Herbert Lee, Karen Ottemann, Grant Pogson, Quentin Williams, and Lora Bartlett

Absent: Emily Honig and Mary-Beth Harhen (with notice) and Kelvin Cen

Guests: EVC/CP Dave Kliger, VCSA Felicia McGinty, Committee on Faculty Welfare Chair Ted Holman

Member Items

CPB member Karen Ottemann inquired about the professional school process, specifically what happens to the pre proposals after they are submitted to the VPAA in January. Chair Gillman suggested convening the professional school subcommittee to determine a vetting process with a judicious structure. CPB discussed the potential school of public health. Karen Ottemann, who is involved in the school of health effort, reported that public health graduate groups are under consideration. The thought is to initially offer a Master in public health and then use that as a stepping stone for establishing a school. CPB asked about the structure and who the graduate groups would report to. There is some question whether it is the VPAA or the Graduate Dean.

Senate Chair Williams reported that a report on the Education Abroad Program (EAP) is expected in early winter. There is a strong sense at the systemwide Senate that the EAP finances have some peculiarities. The overall budget picture for the next year is looking bleak and international education is not flourishing.

Consultation with VC McGinty

Following introductions Chair Gillman asked for the VC McGinty's analysis of the childcare program. VC McGinty began by saying that the campus does not have the infrastructure to have a successful childcare program. The Granary was an add on since the program was first established. It was run at one point by an outside vendor and when the vendor closed UCSC took it over which included a facility, the Granary, that was not designed for childcare. The facility at student and family housing is better because it was built for childcare. The Granary is considered a historic building making it difficult to quickly fix structural problems. There have always been problems with the facility but the licensing requirements have changed over the years and things that may have been legal in the past are no longer.

VC McGinty then commented on the staffing and management issues. There was a childcare director who voluntarily took a demotion and then retired. There has been a long history of problems at the management level. The problems were further distributed when a new director was not hired and people who, while good at childcare, did not have the knowledge or the ability to be administrators were put into that position. Currently

the childcare is in a very tenuous position with licensing, has no trust with the parents and has a long history of trying to hide problems. VC McGinty said she is committed to changing the culture and improving the situation. Her first set of goals is to work with parents, get better training and support for the teachers, work with the state on licensing issues, and hire a new director.

Responding to a CPB question about reporting and management, VC McGinty said the whole structure of childcare will be reorganized. Childcare does not have a very big budget and some people are only assigned on a 25 percent basis. At some point the campus is going to have to come up with a real vision and mission for childcare on campus. It may turn out that the ideal structure is not to have a facility on campus but contract with childcare facilities in town. Right now the immediate problems need to be addressed and after that the administration can take a step back and look at the whole childcare picture. The new director will have direct access to the VC McGinty. EVC Kliger and VC McGinty would like to have a new director in place by January.

CPB asked if the vice chancellor plans on having parents and teachers on the director hiring committee. VC McGinty responded that she is considering a parent and has not ruled out a teacher but the process has to move forward quickly. VC McGinty acknowledged that when the state is reviewing the license parents need to be made aware incase the state does close down the facility. This will give parents a little warning that they may have to find new childcare.

Consultation with EVC Kliger

Chair Gillman asked a number of questions concerning the third week enrollment data, instructional workload, and the graduate enrollment templates including how the topics fit together. The EVC responded that VPDUE Ladusaw is working on the metrics and how to get the information back to departments and divisions for enrollment and curricular planning to make sure the campus has the capacity to serve students. There is a real shortfall of spaces in courses for students next quarter. After reviewing the data it was determined that there are many courses that are assigned to classrooms that have more capacity than the limit on course enrollments indicated. The VPDUE is going to the deans and telling them to increase capacity to fit the room. The decisions about capacity are made at the department level and so there is no coherence.

The EVC also said that he is trying to change the practice of looking at budget allocations from a narrow budgetary point of view. The EVC would like to look at what the campus would like to do and make the budget fit. According to the current projections it looks like enrollment growth will be half as big as what had been planned on. The campus has been handing out resources assuming it will meet its target the following year which it has not. The administration is talking about cutting back FTE allocations to about half and cutting back on the academic support units. If the unallocated carry forward is as big as the EVC anticipates, they he will take some of the carry forward back to the center and put it towards the highest campus priorities. The EVC also believes the campus needs to rethink turnover savings. UCSC is the only campus that lets the divisions keep the funds. The rationale was that the divisions will make the best decisions on what to do with the

savings but the divisions are holding onto the money and continuing to ask for money from the center.

Next the EVC discussed senior hires, cluster hires to create areas of excellence. He hopes the divisions will think strategically and that the hires will fit into the six themes of the campus academic plan. The campus wants to bring in faculty who will really advance an area and then hire a cluster of junior people who will help create a program that has high visibility. Every department who wants a senior hire will need to submit a strategic plan. CPB asked who will make the decisions and the EVC responded that criteria needs to be developed. The EVC said at the most funding for the senior hire will come from the center and the division fund the junior hires.

Instructional Workload Policy Discussion

The committee discussed the VPAA's proposed policy. CPB reads these new guidelines within the context of the systemwide and local efforts to develop graduate education at UC and at UCSC in particular and focused on the question of how to incorporate the graduate component of instructional activity into as many of the proposed principles as possible. Given the framework from UCOP for computing TIE equivalents, graduate advising in particular should be incorporated directly into the workload policy. Chair Gillman will draft a letter and distribute it to the committee for comment.

VPAA Galloway PreConsultation

CPB determined it would like to discuss UNEX, the professional schools vetting process, graduate groups and workload with VPAA Galloway during the December 6 consultation.

Environmental Toxicology External Review Closure Discussion

CPB discussed the history of the Environmental Toxicology (ETOX) Department. The department was originally supposed to be an aquatic toxicology department but that didn't happen and the department grew without a coherent idea of what they wanted to become. The advice in the review is to go towards microbiological which includes changing their name to the department of microbiology and environmental toxicology. There is a sense the Molecular, Cell and Developmental Biology will object to this change. CPB also commented that the department can broaden its spectrum of offerings. A letter will be drafted for the closure meeting.