

**MINUTES**  
**COMMITTEE ON PLANNING AND BUDGET**  
**Meeting of October 27, 2005**

**Present:** Chair Paul Koch, Onuttom Narayan, Wentai Liu, Don Rothman, Ray Gibbs, David Evan Jones, Quentin Williams, Faye Crosby, Mary-Beth Harhen, Saurabh Mishra

**Absent:** (with notice) Ravi Rajan, Emily Honig, Marina Sarran

**Members' Items/Committee Business**

The minutes for 10/06/05 and 10/13/05 were approved. Chair Koch reported on the CEP meeting he attended, where retention rates were discussed. CEP will take the lead on drafting a response to the Senate on the graduation and retention issue. It is expected that CPB will take up the issue in January. CEP is also working on the lack of availability of W (writing in the discipline) classes. CPB will continue to monitor this issue and make recommendations if CEP discovers that there is an insufficient supply of W classes.

**External Review Charges: Electrical Engineering, LALS, Art**

With CPB member Wentai Liu recusing himself, the committee discussed the draft response to the Electrical Engineering draft charge. Issues included: growth; infrastructure; expansion of the funding base; and faculty resource allocations. The revised draft will be approved via email.

Issues included in the LALS draft charge discussion: the development of a Ph.D. program; additional FTE needed to launch a graduate program; and the relationship of LALS faculty with other departments that hire Latin American specialists. The revised draft will be approved via email.

Areas of interest noted in the draft response to the Arts charge included: reduction of teaching load; the large number of courses offered per major; the high number of student enrollments; studio space issues; and whether the foci will have to be narrowed if the department is to offer an MFA. The revised draft will be approved via email.

**Preparation for EIR Response**

The committee reviewed the draft Environmental Impact Report (EIR) and discussed how CPB should respond to problematic issues. CPB sent a request to the administration for source materials referred to in the EIR. CPB noted three major areas of concern: housing, parking and traffic. A draft EIR response will be circulated to committee members and discussed at the next CPB meeting.

**Consultation with CPEVC Klinger**

CPEVC Klinger stated that campus priorities include a matrix of issues. He is establishing a timeline for discussions on several of these issues, including budgets and academic planning.

### **Comparative Campus Budget**

VC Meredith Michaels distributed comparative campus budget documents. The data were compiled from web financial reports and are collected uniformly across campuses by standard accounting practices. Although the categories are standardized, there may be variability in what is counted under different categories. Data are separated by campuses with and without medical schools because medical schools create a different financial environment. CPEVC Kliger stated the first step is to define categories of data to review and CPB will need to determine what measure they want to use for budget comparisons. CPB noted they want to determine if our spending is in line with other UC campuses. VC Michaels will send CPB the financial schedules for each UC campus.

The committee discussed questions for consideration, in the short and long term, in order to establish a norm for allocating funds. CPB agreed to send the questions to CPEVC Kliger as they may be useful in his decision making process for aligning budgets with campus goals.

### **UNEX Draft Report**

The committee will send UNEX Dean Sandeen questions for her November 3, 2005 CPB consultation.