

MINUTES
COMMITTEE ON PLANNING AND BUDGET
Meeting of September 29, 2005

Present: Chair Paul Koch, Onuttom Narayan, Wentai Liu, Don Rothman, Ray Gibbs, Emily Honig, David Evan Jones, Ravi Rajan, Quentin Williams, Marina Sarran, Julian Ramirez,

Absent: (with notice) Faye Crosby, Mary-Beth Harhen

Guests: CPEVC Dave Klinger, Vice Chancellor Meredith Michaels, and Assistant Provost Charlotte Moreno

Introductions

Committee members introduced themselves, provided departmental affiliation, and listed previous Senate and university service.

CPB's Role in Senate and Campus

The committee reviewed the CPB Member Information Sheet for 2005-06, which provided an overview of CPB activities, makeup, and procedures.

Committee assignments were made for external reviews and new program reviews, and representatives were assigned to attend administrative and building committee meetings.

The committee agreed to the conflict of interest policy. CPB members recuse themselves from discussions that involve their department or a department with which they are affiliated.

Confidentiality, Consultation Procedures, Guest Protocol

Chair Koch reviewed the purposes of CPB's consultation procedure. The committee approved the confidentiality and consultation procedures. There was a discussion of protocol for invited guests. The committee agreed to extend a standing invitation to VC Planning and Budget Meredith Michaels to attend CPB meetings from 9:00 AM on, reserving the right to meet in executive session upon the request of any member.

Continuing and New Issues for CPB

Chair Koch discussed the new and continuing issues CPB will be working on for the 2005-06 academic year. Continuing issues include: physical planning (EIR/LRDP); faculty and staff salaries; faculty and staff housing; partner employment strategies; the University Extension financial crisis; continued monitoring of resource/planning implications of CEP actions on Q classes; continue monitoring of transformation processes (Information Technology and Business).

New issues include: the integration and financing of off-campus sites including the Silicon Valley Center, MBEST and 2300 Delaware Ave; the science and math teaching

initiative (CALTEACH); lack of sections to satisfy writing in the disciplines (W requirement); work on a funding model for the Language Program; an analysis of the causes for low retention and graduation rates for UCSC (in collaboration with CEP, CAFA, and VPDUE) and a report to the Senate on the subject; evaluation of professional school proposals; work with the VPAA and the Graduate Council to streamline process for interdisciplinary graduate groups.

Consultation with CPEVC Dave Kliger

CPEVC Kliger listed the two main issues to address with CPB this year; aligning the academic programs with campus goals and aligning the budget with campus goals. On the academic side, the highest priority is the need to develop revised academic plans. A call has gone out to divisions to revise their plans by January 17, 2006. Reviewing these plans will be a high priority for winter quarter and CPEVC Kliger is looking forward to receiving CPB's input. VPAA Galloway will be working with the deans on divisional plans. Discussions between the deans will also be held with the purpose of creating joint or synergistic programs. A second important issue will be to consult with Vice Chancellor Carl Walsh on the Silicon Valley Center, to understand curricular possibilities and opportunities for professional programs at that site. A final set of issues relate to utilization of faculty resources and enrollment management.

On the budgetary side, CPEVC Kliger discussed the need to align our resources with campus goals. An analysis is needed to review the relative funding distribution between the academic divisions and the academic support units. This will require regularizing budgetary reporting from academic support units, as is now the case for academic divisions. CPB will work with VC Michaels, CPEVC Kliger, and the VC of the academic support units to develop budget reports at an adequate, but not excessive, level of detail. CPEVC Kliger will also be working with CPB on the FTE distribution for the next two years and summer planning. Other budgetary issues for the year include start-up methodology; Instruction and Research methodology; TA allocation; collection center issues; and overhead return.

Revised Divisional Academic Plans

As noted above, Interim VPAA Galloway has called for revisions of the 2010-11 divisional academic plans. CPB will review the revised plans and provide recommendations to CPEVC Kliger and Interim VPAA Galloway. The final revised academic plan, including the resource allocation strategy and commitments is to be announced during the summer of 2006.

Statistics and Stochastic Modeling Proposal

Committee members will review the proposal and discuss it at the next CPB meeting.

Budget Process Presentation

VC Meredith Michaels provided an overview of the \$450M UCSC budget. The information provided CPB with a framework on revenue sources and allocation strategies and policies.