

**MINUTES  
COMMITTEE ON PLANNING AND BUDGET  
Meeting of November 4, 2004**

**Present:** Don Rothman, Margaret Fitzsimmons, Margaret Morse, John Lynch, Onuttom Narayan, Ray Gibbs, Faye Crosby, Wentai Liu, Alison Galloway, Mary-Beth Harhen, Beth Daniels

**Absent:** (with notice) Paul Koch

**Guests:** Interim CPEVC Peggy Delaney, Assistant Provost Charlotte Moreno, VC Meredith Michaels, Director Kathleen Dettman

**Members' Items/Committee Business**

With Vice Chair John Lynch presiding, the minutes for 10/21/04 were approved with edits and 10/28/04 as written. CPB finalized their response to the draft Long Range Development Plan (LRDP). CPB member Don Rothman reported on the LRDP forum where consultants emphasized the importance of the Strategic Futures Committee (SFC) report. It should be acknowledged that the SFC report and the 21,000 enrollment limit weighed heavily in the consultants' thinking when developing the LRDP.

**Consultation with Interim CPEVC Peggy Delaney and Director Kathleen Dettman**

The Ocean Sciences recruitment request has been approved up to the Associate Professor level. Interim CPEVC Delaney reported that the two FTE increases from .50 to 1.00 in the Ecology and Evolutionary Biology Department have been approved with the upgrades funded centrally and the FTE from the Division. The Target of Excellence (TOE) guidelines were reviewed in anticipation of CPB reviewing a TOE request at the November 18<sup>th</sup> meeting.

The committee reviewed a history of UC-wide enrollment projections. UC is currently operating from the 1999 plan, which assumes increases of 5000 per year, 1,000 is typically assigned to UC Merced and 2,000 are summer enrollments. Budgeted enrollments are what UCOP uses to justify capital outlay for campuses.

For UCSC, the general outline for the overall strategy for growth is:

- Hold freshman admissions constant
- Focus on transfer admissions - to carefully manage overall enrollments
- Increase graduate admissions
- Control core, college, and undergraduate courses in order to free up resources for graduate enrollments

Increasing the number of transfer students enables the campus to direct resource demands at the upper division level. Transfer students can then be placed into majors that have available space. Only four campuses have state-funded summer session and this has caused inequities in resource allocations to campuses. There is pressure from the legislature to have full summer session because it uses the facilities 100% of the year and can reduce the time to degree. However, state-funded summer session generates faculty FTE on which capital budget projections are based and therefore lead to an increase in capital funding. FTE generated by summer enrollment are expected to be used to increase participation of ladder faculty in summer teaching. Campuses will be held accountable to UCOP so UCSC must develop incentives for faculty to teach during the summer. The excess fee policy, which posts additional fees for taking extra courses, starts after four years of enrollment. Up to that point, it is “all you can eat” and therefore advantageous for students to take summer courses during their first four years. At UCSC the administration of summer session is quite efficient and there are currently no plans to change it.

Interim CPEVC Delaney will be sending out a CALL letter in December to the deans regarding their divisional resource targets. She will be able to provide the deans with a better estimate once the January Governor’s budget has been announced and hopes that there will be no cuts next year. More precise deadlines will be forthcoming so CPB can schedule consultations regarding overall 2005-06 budget expectations. Interim CPEVC Delaney anticipates having 10-15 new FTE to allocate next year.

#### **Consultation with Associate Dean of Graduate Studies Lisa Sloan**

Associate Dean Sloan is currently working on establishing the priorities for the Graduate Division. She has re-established meetings with all graduate representatives during Fall and Spring quarters and will also meet with graduate representatives and staff by division. Associate Dean Sloan is working on the data collection project that was specified in the WASC graduate education essay and with departments on additional data to be collected. Being considered are:

- Criteria for admissions by department
- Numbers of admits
- GRE scores
- Undergraduate GPA
- Time to degree
- Financial support
- Evidence of productivity by department
- Diversity
- Where students go when they finish at UCSC

The Alliance of Graduate Education in the Professorate (AGEP) is a grant to campus currently in its fifth year. The goal of AGEP is to increase the number of under represented minorities in Science, Technology, Engineering and Math. Associate Dean Sloan is coordinating activities on campus focused on outreach in order to build and leverage resources towards this endeavor. Associate Dean Sloan will continue to research the pros and cons of creating a graduate college but it may come down to lack of funding.

Graduate Studies will co-sponsor with the Graduate Student Association a campus-wide graduate research symposium to develop the presence and identity of the graduate division.