

**MINUTES
COMMITTEE ON PLANNING AND BUDGET
Meeting of September 30, 2004**

Present: Paul Koch, Don Rothman, Margaret Fitzsimmons, Margaret Morse, Onuttom Narayan, Ray Gibbs, Wentai Liu, Alison Galloway, Faye Crosby, Mary-Beth Harhen, Beth Daniels

Absent: (with notice) John Lynch

Guests: Interim CPEVC Peggy Delaney, Assistant Provost Charlotte Moreno, Dean Dave Kliger, and VC Meredith Michaels

Members' Items/Committee Business

The draft minutes for September 23, 2004 were approved with changes. John Lynch will be the CPB-Vice Chair and Don Rothman will be the alternate UCPB representative for 2004-05. There was a brief discussion on CPB's role on campus building committees and the importance of reviewing FTE requests.

WASC (initial discussion and assignments)

The committee was updated on where the campus is in the WASC process and assignments were made for reviewing the WASC essays. CPB will discuss the main issues at the next meeting in order to finalize a committee response.

Temporary Academic Staffing and Budget Reduction

The committee reviewed the divisional TAS allocations for 2004-05. It was noted that TAS allocations are different than instructional workload funds (the 18 FTE held centrally), which are allocated annually dependent on divisional enrollments. CPB also clarified to new members that TAS funds reside in the divisions and that teaching assistants are not hired with TAS allocation money.

Consultation with Interim CPEVC Peggy Delaney and Dean Dave Kliger

CPB discussed issues surrounding the request for addition FTEs in PC Sci with CPEVC Delaney and Dean Kliger. CPB discussed the proposed model for funding new FTEs in the Dept. of Education for the Ed.D. program, which will be jointly offered with CSUMB and San José State Univ. The committee will send their recommendations on these requests to Interim CPEVC Delaney.

CPB Work Plan for 2004-05

Due to lack of time this agenda item will be discussed at the next meeting.