

**MINUTES
COMMITTEE ON PLANNING AND BUDGET
Meeting of May 26, 2005**

Present: Chair Paul Koch, Faye Crosby, Margaret Fitzsimmons, Alison Galloway, Ray Gibbs, Wentai Liu, John Lynch, Margaret Morse, Onuttom Narayan, Don Rothman, Mary-Beth Harhen

Absent: (with notice) Marina Sarra

Guests: Interim CPEVC Dave Kliger, Assistant Provost Charlotte Moreno, Dean Ed Houghton, Assistant Dean Keith Muscutt, VPIT Larry Merkley, and Director Linda Kittle

Members' Items/Committee Business

None

Consultation with Interim CPEVC Dave Kliger, VPIT Larry Merkley, and Director Linda Kittle

Interim CPEVC Dave Kliger met recently with assistant deans to discuss department managers' concerns regarding the changes and stress associated with the transformation projects. He announced that he will create a position of Project Manager who will report to the CPEVC and coordinate the management of the transformation projects.

When they reviewed the 2005-06 Information Technology (IT) budget request, CPB identified three areas of concern:

- The amount of service deterioration due to design of the help desk
- The costs of consolidation and the benefits it will provide
- The IT organizational structure; management-to-tech staff ratio

Manager Kittle stated there are currently help desks in each division, and the idea behind a central desk is to keep track of the types of calls and to research issues. Only when IT can provide better or same service would the divisional liaison move to IT. VPIT Merkley said the transition phase for the divisional liaisons will take one to two years, and a task force will be developed to look at the services in each division. He stated this will take a long time because they want a seamless service support transition. Many IT specialists will remain in the divisions to support faculty and research efforts. The help desk and technical support functions are gradually expected to move into ITS. Because UCSC is a research university, the divisions may always need dedicated IT specialists. VPIT Merkley also said the quality of service will be determined by the funding model and that the campus needs to decide what level of service it requires. There is a set of substantial unmet needs on campus and he stated funding capacity should go towards these needs.

Consultation with Interim CPEVC Dave Kliger, Dean Ed Houghton, and Assistant Dean Keith Muscutt

CPB had a preliminary discussion on the Arts 2005-06 FTE requests.

Academic Support: Student Affairs & University Relations

CPB had a preliminary discussion of the 2005-06 budget requests for Student Affairs and University Relations.

UNEX Task Force Report

Due to lack of time this report will be discussed at a future meeting.