

**MINUTES**  
**COMMITTEE ON PLANNING AND BUDGET**  
**Meeting of April 28, 2005**

**Present:** Chair Paul Koch, Faye Crosby, Margaret Fitzsimmons, Alison Galloway, Ray Gibbs, Margaret Morse, Don Rothman, Marina Sarra, Mary-Beth Harhen

**Absent:** (with notice) Wentai Liu, John Lynch, Onuttom Narayan

**Guests:** Interim CPEVC Dave Kliger, VC Planning and Budget Meredith Michaels, and Assistant Provost Charlotte Moreno

**Members' Items/Committee Business**

The minutes for April 7, 2005 were approved. It is anticipated that a panel will be formed by the Senate Executive Committee to understand what happened around Tent University. CPB member Margaret Fitzsimmons reported on the Earth Science closure meeting. General issues of undergraduate education and educational effectiveness assessments were discussed. The inability of the department to make four-year offers makes them unable to recruit all desirable applicants. The addendum to the review, in which the reviewers commented on the inadequacy of the review process was not discussed.

**Writing Program Funding**

CPB discussed the subcommittee report on funding for the Writing Program, which tentatively indicates adequate resources are directed to lower-division, entry-level writing instruction at UCSC. However, any additional curricular offerings, such as the journalism minor are not funded. This, and the fact that the program is not staffed by ladder faculty, leads to the ambiguity about who decides on priorities for the program, such as if there should be an upper division curriculum. There was a discussion of possible models for managing the program; centrally or through an academic division. Two outstanding issues are merit funding and how funding is tied to projected frosh enrollment. Writing Program faculty are dissuaded from participating in Writing "W" courses in other divisions because the former dean imposed a "tax" for participation in such courses.

From the information reported by the sub-committee on the Writing Program, CPB felt there has been real progress in understanding the funding of the Program. The committee agreed to do an information request and track the following data for the next three years. The data request may have to be refined.

1. Are students satisfying the C2 requirement within the allowable two years?
2. How many satisfy C2 at a community college?
3. Track the "float of those that aren't ready to take W1 (because they can not satisfy Subject A)

4. Look at the characteristics of those students in each category.

#### **FTE Requests (Humanities)**

CPB had a preliminary discussion on the Humanities 2005-06 FTE requests. It was noted that for departments facing substantial turnover related to demographic pulses, the division may need to forward fund some replacement positions prior to retirements. They also discussed the possibility of combining graduate programs and noted that resources appear to be spread very thinly across the division.

#### **Consultation with Interim CPEVC Dave Kliger**

Interim CPEVC Kliger is focusing his efforts on the budget and academic planning. He is currently reviewing the budget requests from all campus units. CPEVC Kliger will do one-year allocations with agreed upon accountability measures to be met before resources for years two and three are released. He will allocate the minimum FTE originally communicated to the divisions but would also like to give more FTE by holding fewer centrally, if possible. He intends to increase the flexibility of the divisions by supplying the full Instruction and Research (I&R) support and allowing them to decide how to use these funds. For the past few years full, I&R support was not allocated to divisions.

For review of the academic support divisions, EVC Kliger agreed to pare down the requests and eliminate for CPB the requests that can not, by policy, be met through state funds. CPB agreed to work with CPEVC Kliger's tentative decisions rather than complete independent analyses of the FTE budget requests.

Interim CPEVC Kliger has met with the academic deans for presentations on how each division could contribute to campus goals, using the six goals from the 2010 campus plan. The deans will meet over the summer to work on the academic plan for the campus and on the size of each division. CPEVC Kliger stated he will consult with CPB in the fall of 2005 to discuss a matrix of campus goals and divisional strengths.

Finally the committee discussed reallocation of resources with the Interim EVC. The budget requests will be accommodated this year with the usual process of incremental allocations. We have no processes for reallocating, combining, or reconfiguring programs, yet such changes will likely be necessary to obtain the budgetary flexibility to make changes in the future. As the campus reaches maturity, with a stable enrollment, such a strategy will be essential.

#### **FTE Requests (Social Sciences)**

CPB had a preliminary discussion on the Social Sciences 2005-06 FTE requests. They identified several questions to be sent to the Dean before consultation concerning the following; heavy workload in existing programs vs. starting new programs, number of FTE kept open, how last year's budget cuts affected this year's request (especially TAS) and the relation between new and replacement FTE.