

October 18, 2018

COMMITTEE ON PLANNING AND BUDGET CONFIDENTIALITY STATEMENT

Confidentiality of CPB proceedings is necessary to encourage open debate among members and to prevent misleading or incomplete information from being transmitted outside of the committee. CPB agrees that strict confidence will be maintained with respect to all aspects of its deliberations.

While reviews are in progress, the only communications outside CPB relating to these reviews will be for the purposes of gathering information, through official channels and as overseen by the Chair. While the list of issues and consultants to committee meetings (the agenda) of CPB are posted to CPB's public website in a redacted form, all aspects of the Committee's internal discussions leading up to its formal, written, and disseminated memos and declarations are to remain in strictest confidence. Discussions outside of the Committee should not reveal the direction of current deliberations nor the specific statements of individuals, whether attributed to that individual or not. Once decisions are reached, the conclusions that appear in the minutes and non-confidential memoranda, may be discussed outside of CPB, although attribution of specific comments should not be included in any such discussions.

Members of the campus community presenting material to or coming before the Committee will be requested to inform the Committee when confidentiality is desired; in such cases the minutes will note that a discussion took place without specificity concerning content. CPB recognizes the necessity of not jeopardizing sensitive negotiations while they are in progress. The Committee assumes that, after due deliberation, virtually all issues coming before CPB will become public information, usually at the time of a formal recommendation by the Committee. CPB expects members of the campus community appearing before the Committee to respect the above agreements and to refrain from identifying the individual positions taken by committee members during CPB discussions which they attend.

Approved October 2018 by 2018-19 Committee on Planning and Budget.