

**MINUTES**  
**COMMITTEE ON TEACHING**  
**October 28, 2008**  
**Tuesday, 10 a.m.-11:30 a.m., Kerr Hall Rm 129**

Present: Elisabeth Cameron (Chair), Doris Ash, Jessica Fiske Bailey (Guest), Tammi Blake (Staff advisor), Henry Burnett (Media Services Director), Ian Fullerman (SUA Rep) June Gordon, Jim Phillips (Guest), Hongyun Wang.

Consult: VPDUE William Ladusaw

1. Chair's Announcements:
  - a. Mini grant applications that come in between fall meetings can be adjudicated by email.
  - b. Implementation of the Strategic Academic Plan: The chair wrote a brief response to the Senate Chair; and notes that the Plan includes no mention of teaching or instruction.
2. Minutes from meetings of September 30 and October 14 were approved.
3. Mini-grants: 8 were considered with conditions and requests for more information.
4. Online evaluations discussion/ observations:
  - a. Overview and further information is available at:  
<http://www.ic.ucsc.edu/technologies/cte-evals/>
  - b. Members voiced concerns about student email notification of the evaluations being treated like spam.
  - c. Jim Phillips cited a report read by LTC (Learning Technology Communication.) showing the University of Michigan went back to paper after experimenting with online evaluations but also notes that Irvine receives over a 90 percent response with their online system.
  - d. Noted: Student understanding of evaluation use should be broadened.
5. Teaching awards:
  - a. The CTE office will create spreadsheet of specifics of the UCSC award compared to five other institutions.
  - b. Marketing of the awards:
    - i. Current marketing: Flyers are sent to the departments and are hanging up in faculty mailrooms but directed to students.
    - ii. Reaching students: Post flyers at bus stops and do announcements in some classes by a representative from SUA. The nomination website could be accessed via link on the front UCSC page. Other suggestions included tabling in the quad. Aim for 2<sup>nd</sup> week of winter quarter for student classroom visits and action.
6. Consultation with VPDUE Ladusaw on the CTE Director search: The search committee will look at more applications. If no qualified candidates come out of the current pool, the search will be postponed until spring. The committee agrees

that candidates should come with experience and ideas and should inspire respect and professionalism. Faculty development should be a focus of the position. Chair Cameron invited the VPDUE to attend the next committee meeting to discuss the CTE/COT relationship.

7. An additional meeting in November is to be announced.

So attests,

Elisabeth Cameron, Chair  
Committee on Teaching