**MINUTES**
**COMMITTEE ON TEACHING**
**April 16, 2007**
**Wednesday, 11 a.m.-12:15 p.m., Kerr Hall Rm 129**


Present:        Chair Murray Baumgarten, Henry Burnett (Media Services Director),
                Rachel Dewey (NSTF Rep), Ruth Harris-Barnett (CTE Director), Lindsay
                Hinck, Kevin Karplus, Roxanne Monnet (Senate analyst), Cynthia
                Polecritti.

Absent:        John Borrego


## Chair's Announcements

The May 30 Senate Meeting deadlines were provided to COT. The group discussed
whether any legislation should be considered. The question was raised as to whether a
change in the professor of the year award nomination process would require legislation.
The Senate analyst will make an inquiry regarding this. This will be a topic for future
consideration.

COT considered the names of people who wish to visit the Committee this spring and
others that the Chair wonders if they group would like to invite. COT does want to invite
the ITC representative to discuss a change to WebCT. The Disability Resource Center
representative will not be invited unless there would be added value by input from COT
and unless there is time on agendas later this quarter. The Committee would like to invite
the Committee on Educational Policy Chair Jaye Padgett to discuss the future of the
writing-intensive requirement.

In considering who to invite this spring, the Committee discussed the status of the on-line
evaluation project, specifically the pilot that VPDUE Ladusaw was asked to move
forward with. Director Harris-Barnett reminded the group that the pilot was initially
envisioned to make use of Irvine's software and that this cannot happen. Thus, the pilot
is a much bigger effort because is lacks software presently. Director Harris-Barnett will
check in with VPDUE Ladusaw to follow up on progress toward the pilot. At this time
the group sees no need to meet with VPITS Merkeley on this topic.

Member Karplus updated the Committee on the meeting of the Committee on Computing
and Telecommunication (CCT) with he attended as COT's representative. The topic of
the meetings was whether or not to require laptops for undergraduates. Pedagogy was
discussed. Financial aid issues were discussed. The future of instructional computer labs
was discussed. These labs would not be eliminated. Equipment cost savings would go to
other things for those labs, such as specialized printers. Extra laptops would be available.

It was noted that some private and public universities require them. Some of these other universities work with faculty to find ways to incorporate the use of laptops into the classroom so that students would clearly see the value of them in class. No particular type or brand of laptop would be required. ITC/CCT is talking to Apple and Dell regarding reduced cost contracts. CCT will circulate a report for senate committee input in the near future.

**Draft minutes from February 14**

The minutes from February 14, 2007, were accepted.

**Director's Announcements**

The Committee was reminded of the Instructional Improvement Grant Colloquium that will take place at 11 a.m. next Monday in Bay Tree Room D. Members were strongly encouraged to attend.

**Excellence in Teaching Award Selection**

COT discussed nominations for the Excellence in Teaching Award. From the nominees, the committee awarded 6 Excellence in Teaching Awards, and also awarded the Ron Ruby teaching award in PB Sciences. The award ceremony is set for Wednesday, May 23, 3:30-5 p.m. at the University House.

[Note for the record from the February 28 meeting: Professor Gary Griggs is the Committee's nominee for Professor of the Year.] The award ceremony will occur

**Mini Grants**

Three mini grant requests were funded, for a total of $3817.44. Two were denied. Decisions on two were deferred in order to get more information from the applicants

Attest,

Murray Baumgarten, Chair
Committee on Teaching