

**MINUTES
COMMITTEE ON TEACHING
November 27, 2007
Tuesday, 10-11:30 a.m., Kerr Hall Room 129**

Present: Doris Ash, Elisabeth Cameron (Chair), Carley Friedman (GSA Representative), Ruth Harris-Barnett (CTE Director), Kevin Karplus, Roxanne Monnet (Senate analyst), Jie Qing.

Absent: Henry Burnett (Media Services Director), Rachel Dewey (NSTF Rep).

1. Chair's Announcements.

The Graduate Student Instructors (GSI) letter will be re-circulated with revisions for member confirmation. The next COT meeting is January 15, 2008.

2. CTE Director's Announcements.

CTE Director Harris-Barnett will be contacting speakers for the Learning and Teaching Symposium, between now and next meeting. The director welcomes members to volunteer to help do the contacting.

3. Minutes. The minutes from October 30 and November 13 were accepted as amended.

4. Symposium planning.

The symposium tentatively titled "Maintaining Excellence with Growing Classes" is scheduled for Thursday, February 21, 2008 from 1-5 p.m. COT created a list of possible faculty speakers. A round table discussion, with a topic related to teaching assistants is planned. Graduate Student Association (GSA) Representative Friedman will provide names of graduate students who could lead the discussion.

During winter quarter COT will work to develop follow up events to the symposium to occur in spring quarter.

5. Instructional workload.

The Committee discussed the proposed instructional workload policy and decided not to formally respond.

So attests,

Elisabeth Cameron, Chair
Committee on Teaching