

MINUTES
COMMITTEE ON TEACHING
October 14, 2008
Tuesday, 10-11:30 a.m., Kerr Hall Room 129

Present: Doris Ash, Henry Burnett (Director of Media Services) Elisabeth Cameron (Chair), Jessica Fisk Bailey (guest), Ian Fullmer (SUA Rep), June Gordon, Jim Phillips (guest), Hongyun Wang.

Absent: Clare Max (with notice)

1. Introductions
2. The committee reviewed the by-laws and charge.
3. Overview of 08/09 COT work:
 - a. Funding IIP grants
 - b. Major grant adjudication (winter quarter)
 - c. Sponsor the Teaching Symposium in spring.
 - d. Excellence in Teaching awards. There was interest in rethinking the process of nominations and marketing to modify next year's call. COT will research & restructure this program for next year's call. COT wants to consider using student evaluations in the process.
 - e. Advising the Senate. COT discusses requests for responses to documents, reports and proposals from UCOP and UCSC administration and other senate committees. The Senate Chair encourages the committee to raise issues proactively.
4. Chair Announcements: Nov. 11 meeting canceled.
5. Jim Phillips spoke on clickers: A group of faculty approved standardizing clickers on campus. **i>Clicker** was selected. The primary intent of identifying a recommended standard is to eliminate the need for students to purchase multiple clickers from different vendors at the bookstore. The establishment of i>Clicker as a recommended standard in no way obligates faculty to use this vendor exclusively. More information is available at:
<https://ic.ucsc.edu/technologies/clickers/>
6. Henry Burnett reported that the online evaluations test is done and will be piloted using actual course data. ITS and CTE needs instructors to participate for this quarter. Doris Ash volunteered. More information available at:
<http://www.ic.ucsc.edu/technologies/cte-evals/>
7. Jim Phillips discussed the Learning Management System: Moodle and Sakai are the top picks for the new LMS and a system must be chosen soon. Instructors are looking forward to the administrative side of the LMS for grade books and attendance. ITS wants student input on the system as well. More information

available at

http://ic.ucsc.edu/services/learning_management_system/lms_assessment/

8. Jessica Fisk Bailey reported on the CTE Director search: UCSC offered the position to a candidate who declined. VPDUE Ladusaw will come to the next COT meeting to discuss what was learned from the interview process. The chair ordered the committee members to review CTE website to prepare for the VPDUE's visit next meeting. The next candidate will make a campus visit and give a presentation on teaching and learning, hopefully in the next two weeks. Perhaps the candidate can meet with COT (whoever is available) briefly while here.
9. Grants and Confidentiality. The Chair reminds COT that members must leave names and positions out of discussions taking place outside of meetings. No discussion outside of COT is allowed of who is applying for grants and awards.
10. Recusal: COT has no written policy on recusal and if committee members are allowed to apply for grants. Committee members who are named in grants or apply should recuse themselves from evaluation and discussion of those grants.
11. The committee was asked to review two external teaching awards requests to review this year, a task within the committee's purview. COT decided to focus on improving the Excellence in Teaching awards nomination process so the committee will have a good pool of candidates to choose from for these opportunities before considering such requests.
12. The chair stated that online evaluations will be on the agenda for the next two meetings in fall.
13. Mini grant proposal is denied.

So Attests,

Elisabeth Cameron, Chair
Committee on Teaching