

COMMITTEE ON LIBRARY AND SCHOLARLY COMMUNICATION

MINUTES

Thursday, April 23, 2020

11:40am-1:30 p.m.

via Zoom due to COVID 19

Present: Alessia Cecchet (Graduate Student Representative), Christopher Chen, Elizabeth Cowell, (University Librarian, ex officio), Brent Haddad, Ann Hubble (LAUC Chair), Rebecca Hurdis (Senate Analyst), Justine Marion, Abe Stone, Junecue Suh, Jess Waggoner (LAUC Vice Chair), Jin Zhang, (Chair).

I. Announcements

There were no announcements.

II. Systemwide Proposed Revised Presidential Policy on Travel Regulations

Members again reviewed the revised Presidential Policy on Travel Regulations and decided that the policy was outside the scope of COLASC, and therefore will not opine.

Action: Decision to be transmitted to the Senate Director.

III. Future Emergency Preparations

COLASC Chair met with COR recently to discuss future planning and preparation regarding emergency situations that close the physical space of campus (e.g. COVID-19, power outages, earthquakes). The committee and University Librarian discussed the following:

- How to better prepare for situations like COVID-19 when the library system is down for some time? The library has a local emergency manual for internal use for staff.
- How to collect and deliver library items to off campus sites like Long Marine Lab? Due to budget cuts and use, UC Santa Cruz does not offer this service. For units that employ students, this could be a task for students via creating a proxy borrower. Videos have been a considerable issue during the pandemic due to licensing, and budget and staff constraints.
- How to digitize journals and books, film and media items? Films are currently not being digitized. 52% of UC Santa Cruz's print collection has been digitized. Library has been working to connect users to more search tools. ILL has been quick in responding to requests.
- Can the library still be accessed? There is no access to buildings or physical collections during shelter in place and is a directive from the Chancellor and County of Santa Cruz. The University Librarian suggests people to contact the library directly (library@ucsc.edu) if they are in need of specific items to see if library staff are able to help support their research request.
- Can faculty or students make a request to have things digitized (on demand)? UC Santa Cruz does not offer this service.

University Librarian will also be attending a COR meeting to discuss issues related to the committee.

Action: Chair will communicate with COR chair.