

**COMMITTEE ON THE LIBRARY & SCHOLARLY COMMUNICATION
MINUTES
May 24, 2018**

Present: Karen Ottemann (*chair*), Chelsea Blackmore (*F&S*), David Brundage (*W&S*), Michael Cowan, Kyle Parry, Elizabeth Cowell (*ex-officio*), Alix Norton (LAUC Chair), Kelsey Mcdaid (USR), Gabriela Ramirez-Chavez (GSR)

Absent: Jennifer Horne, Justin Marion (S), Mircea Teodorescu, Rachel Jaffe (LAUC Vice Chair)

Announcement & Member's Items

Winter quarter minutes were approved.

Several members shared their involvement with the campus strategic academic plan. Librarian Cowell, upon the request of the AVPAA Berger has submitted her review of the themed academic working group proposal. Undergraduate student representative Mcdaid attended the undergraduate open forum, students expressed their dissatisfaction in accessing email and seeking to have more involvement with the strategic academic plan.

LAUC Chair Norton shared that Special Collections will have an open house exhibit on June 13th.

Review of the Science & Engineering Space Planning Advisory Task Force Draft Report

At the request of the S&E Library Task Force Chair Smith, the committee reviewed and discussed the draft of the Science & Engineering Library Space Planning Advisory Task Force report.

Members wanted to stress that it would be helpful to broaden the scope of principles beyond STEM students, as the S&E library serves students from the entire campus. Ideally, future space utilization analysis could encourage transdivisional collaborations, e.g. Science and Art. Surveying art-based students might reveal different ideas for how they would use S&E space as compared to STEM students. The committee suggested modifying the first paragraph of section II, to say "*...in promoting collaborative learning, student success, and access with a focus in STEM, but to include all students at UCSC*"

The committee agreed with the broader process for assigning space, although they would like to balance the support of all UCSC students, with targeted groups. They suggested soliciting new proposals two quarters before the MOU expires, to provide adequate time for review instead of the proposed one quarter. It was not clear which Academic Senate committee would solicit proposals. There should be a transparent process to all student groups have the opportunity to apply for the space.

Members were interested in how the proposals were solicited and reviewed. It may be prudent to request applicants to explain whether any modifications are needed in the space, what those modifications would be, and how the group proposes to pay for them. The committee suggested viewing the space by function rather than as space assigned to specific groups. For example, groups can reserve spaces depending on the size, whether it's small groups (2-5 students), medium sized groups (5-15), or large groups (>15). The Task Force could consider making this part of the broader principles section.

Members discussed the Task Force response to the request for interfaith prayer space. One challenge with the UCSC libraries is that they are some of the few central gathering places for students, so while the library may not seem like the right place to have a prayer space, it's also not clear what space would be better. Members suggested edits to this section..

Another proposal for space use in Section IV, that was endorsed, relates the Digital Scholarship Incubator. COLASC would like to recommend that, before proceeding with this, that CPB reviews who is the right owner or developer for various services that are at the nexus of Information Technology and information. And, lastly members suggested listing the Task Force members.

Review Draft of Library Space Utilization Letter

The committee reviewed the draft of the letter to Librarian Cowell requesting information about the use of library spaces. Members would like to understand the usage of space in the University Libraries as the role of the Library is changing to serve the undergraduate, graduate and faculty populations, and some of those populations are likely to grow in the coming years. Members would like to request the following:

- A listing of the assigned square footage in each UCSC library. Ideally drawings would be included.
- A description of what space is currently being used by the library, and what space is shared under MOUs with different units.
- For the space used by the library, what categories is it assigned to. For example, collections of the various types, NRLF storage, private study space, open study space, offices, other uses (name), etc). We recognize that we may not know all the categories the library uses, so welcome your input if we missed any key categories.
- For the space used by other units, we would like to know what the units are, and a description of the MOU to know under what conditions the space would revert to the library.
- Is there currently a formal process for space request? If so, what is it and does it differ between library spaces?

Introduction of the Library's New Management System

Research Support Services/Discovery Lead, Katharin Peters and Library Resources Supervisor/Library Management System Lead, Gillian Keleher provided an overview of the new search interface. The cloud based system will manage the collection and patron information starting June 20. Searches will be more comprehensive, to include not only the tangible collections but also electronic full text articles, audio, and visual materials. They walked members through an example of a search result, each search showed meta-data, virtual browse option and the related articles. At the inquiry of a member, Lead Peters clarified that Melvyl (WorldCat) will still be available, although it's designed to look specifically for monographs. The library will have the ability to add its own local content, e-scholarship and open access journals. The Library will inform the campus community about the new library management system via Tuesday Newsday.