

**COMMITTEE ON LIBRARY AND SCHOLARLY COMMUNICATION
MINUTES
May 12, 2016**

Present: Eileen Zurbriggen (*chair*), Elizabeth Cowell (*ex officio*), Graeme Smith, Frank Gravier (LAUC Chair), Nick Meriwether (LAUC Vice Chair), Gabriela Ramirez-Chavez (GSR)

Absent: Catherine Jones, Michael Cowan

Consultation with Librarian Cowell & Associate Librarian John Bono

Chair Zurbriggen & CPB Chair Rodriguez have requested additional financial information from the Library. The committee has invited Librarian Cowell and Associate Librarian Bono to consult on the budget information provided. They began by clarifying various section of the budget. One time funds are made up of savings from open provisions, the collections carry-forward and other project funding. Seventy percent of the library collections budget goes to the California Digital Library agreement to participate in Tier 1 and the remaining thirty percent is for other subscriptions (for just our campus).

The committee expressed some concerns as to whether all faculty voices are being heard in relation to the collections, especially in light of the demand-driven acquisition model (2013). Members are concerned that the collection will continue to shrink and that once the collection falls behind it will never be able to catch up again. This has been the experience at other libraries that have reduced their collections purchases. Although the goal of demand-driven acquisition is not to reduce collections purchases, the committee is worried that this might be an unforeseen consequence, especially if faculty and graduate students are not aware that they should be actively building the collections through their own requests. Research support services has been reduced from six to eight hours (per day) to now only two hours. Librarian Cowell assured members the Library works with each division (Social Science has received propriety data set, Arts & Humanities Library team have met with History of Art & Visual Culture Department) and faculty on a wish list. STEM journal subscriptions cost the most but they are also utilized the most and the Library negotiates on behalf of faculty for unique collections. Committee members discussed reviewing the types of request made from faculty, student, or staff in order to further assess the functionality of the demand-driven acquisition model.

Associate Librarian Bono noted revenue information from the café (rent), interlibrary loan fees (fee charged if item isn't returned), public printing fees, and other small miscellaneous sources of income. The library's core operating budget is \$8.7 million. Of this, the Administrative Service unit's budget is approximately \$1 million and consist of 10.45 FTE.

Librarian Cowell shared that the campus's ongoing budget structural deficit and uncertainty poses a challenge to library planning especially with the need to add more space for incoming students and FTE to work on the Science and Engineering Library renovation project. The committee noted they would like to be consulted on budget decisions and that Senate priorities should be considered and accorded more weight. Members would like to work with the Library in providing faculty service and would like to further explore this through a survey with other committees such as Teaching and Research.