Committee on Educational Policy
Policy on Changing Requirements for Undergraduate Programs

Program requirements are proposed by program faculty and approved by the Senate. Curricular resources, on the other hand, are an administrative responsibility that are managed by academic units. When additions are proposed by the program faculty to the required or elective courses in a program, stakeholder comments from the chair of the course sponsoring unit must accompany the proposal, unless the chair of the course sponsoring unit is the person submitting the proposal to the Senate (most commonly, when the program faculty for a program are the same as the faculty in the course sponsoring unit). If the stakeholder chair opposes the proposal, they should provide reasons. When the program faculty wish to remove a required or elective course from a program, the chair of the course sponsoring unit must be notified.

Approved by the Committee on Educational Policy on October 17, 2018