

**Committee on Educational Policy
Individual Major Advising Sheet**

Student: _____ College: _____ ID: W _____

Committee Chairperson (please print) _____

To be completed annually by the Chair of the individual major and returned to the student's college. The Chair may want to elicit comments from other committee members, and may want to convene the committee for this purpose. The student should schedule a meeting with the Chair to discuss progress in the major, and should provide the Chair with a recent transcript for this evaluation.

- 1) Has the student successfully completed all of the necessary foundational courses for the major? If not, please comment on required future foundational course work.

- 2) Has the student's upper-division work provided adequate exposure to the breadth of knowledge necessary to successfully complete the major? What key courses remain to be completed?

- 3) Has the student made adequate progress in developing the intellectual and practical competencies necessary to successfully integrate their studies into a senior capstone experience? Please comment on the preparation and plan to complete the senior exit requirement.

- 4) Have any adjustments in the study plan been necessary?¹ If so, explain why they were necessary and how the adjustments continue to support the goals of the major.

- 5) Other comments on the student's academic progress in the major:

Signature of Committee Chair_____
Date

¹ The chair of the student's committee has discretion to approve two course substitutions to the list of courses pre-approved by CEP. Substitution of more than two courses must be approved by CEP. Other changes that require CEP approval: changes in committee chair, members, or degree title; requests to decrease the number of courses required for the individual major.