

Committee on Educational Policy
Policy on Students Called for Jury Duty

The following provisions apply to registered students who have been called to jury duty by Santa Cruz County:

- A student called to jury duty in Santa Cruz County will make up missed work and examinations. It is the student's responsibility to notify his or her instructors of the impending absence(s), and the reason for such absence(s). As proof of the reason for such absences, the student should share with the instructors the official Jury Summons or Certificate of Jury Service provided by the Jury Commissioner's Office.
- Instructors will make alternate arrangements with the student to make-up work or examinations missed because of jury duty.
- If the instructor and the student are unable to agree on arrangements, the student or instructor should seek the assistance of the department chair or college provost, the appropriate dean, or the Vice Provost for Academic Affairs, in that order.

Approved by the Committee on Educational Policy on October 22, 1990.