

Committee on Educational Policy Classification of UCSC-UNEX Courses

1. What the course designation looks like:

- The designation for a UCSC UNEX course is of the form <Course Code> <Course Number>.
- The course code denotes the subject area, and is determined entirely by UNEX.
- The course number may be prefixed with X, XCal or X<Campus Code>¹, or have no prefix.
- The course number consists of a set of three digits, possibly followed by a suffix like “A” or “.423”.
- Examples of UNEX course designations are “VLSI.X402A” or “EDUC.315”.

2. Course number field:

The course number has the following significance (Senate Regulation 740):

- Courses that cover material in an area that would be part of a university undergraduate curriculum, at the approximate level of a lower division course on the main campus, are numbered 1-99.
- Courses that cover material in an area that would be part of a university undergraduate curriculum, at the approximate level of an upper division course on the main campus, are numbered 100-199.
- Courses that cover material in an area that would be part of a university graduate curriculum are numbered 200-299.
- Professional courses for teachers are numbered 300-399. Other professional courses are numbered 400-499. These courses can have a prefix of X or XCal or have no prefix.
- Numbers that are 700 or higher can only be used when the course number does not have a prefix. These are not subject to Senate oversight. UNEX may choose to group course numbers in this range according to whatever scheme they consider suitable, e.g. the UCLA Extension numbering system.

3. Review process for UNEX courses and how they can be used (SR 790, 792):

- XSC 1 to 299:
 - Equivalent to regular session courses at UCSC
 - Approved by the Dean of University Extension or authorized representative, then the relevant department at the UCSC main campus, and then the Committee on Courses of Instruction (CCI). Complete approval of the course must be obtained before any public announcement of such courses is made.
 - Carry a credit value#
 - Have the same role in UCSC academic programs as any articulated course.* (Program statements may restrict the use of articulated courses in fulfilling degree requirements.)
 - Can be incorporated in UNEX certificate programs.
- X<Campus Code> 1 to 299:
 - Equivalent to regular session courses at a different UC campus, with no UCSC analog.
 - Approved by the Dean of University Extension or authorized representative, then the relevant department at the appropriate UC main campus, and then CCI or equivalent.

¹ The codes for the 10 campuses of the University of California are B, D, I, L, M, R, SB, SC, SD, SF.

Complete approval of the course must be obtained before any public announcement of such courses is made.

- Carry a credit value#
 - Have the same role in UCSC academic programs as the other-campus course to which they are equivalent.*
 - Can be incorporated in UNEX certificate programs.
- X 1 to 299; XCal 1 to 299
 - Not equivalent to courses at UC main campuses. XCal courses must be scheduled within a six-month period in three or more campus service areas and be taught in all locations by substantially the same lecturers.
 - Approved by the Dean of University Extension, then the department concerned², and then CCI. Complete approval of the course must be obtained before any public announcement of such courses is made.
 - Carry a credit value.#
 - Acceptable for undergraduate transfer credit at UCSC.* Suitability of these courses for fulfilling subject requirements in any degree program are determined by the program sponsoring unit. (SR 810.A, SCR 6.3.)
 - Can be incorporated in UNEX certificate programs.
 - X300 to 499; XCal 300 to 499
 - Not equivalent to courses at UC main campuses. XCal courses must be scheduled within a six-month period in three or more campus service areas and be taught in all locations by substantially the same lecturers.
 - X courses are approved by the Dean of University Extension or authorized representative, then the department concerned³ in accordance with any general policies established by CCI. Complete approval must be received before any public announcement of such courses is made.
 - Carry a credit value.#
 - Not acceptable for transfer credit at UCSC. (SCR 6.3).
 - Can be incorporated in UNEX certificate programs.
 - All course numbers without prefixes
 - Not equivalent to courses at UC main campuses.
 - Approved by the Dean of University Extension or authorized representative. No oversight from any agency of the Academic Senate.
 - Do not carry a credit value. May bear Continuing Education Units (CEUs) if UNEX determines that this is appropriate.
 - Not acceptable for transfer credit at UCSC.
 - May not be incorporated in UNEX certificate programs.

² Determined by the CCI Chair

³ Determined by the CCI Chair.

#SR 790 specifies that these courses *may* have a credit value. This document assumes that University Extension will want these courses to have a credit value. UCLA Extension allows students in some 300 and 400 series courses to receive CEUs or academic units, as they choose.

*As per SCR 6.3, students resident at UCSC who wish to obtain credit for UNEX courses taken concurrently with regular University work must obtain permission from the Office of Admissions.

Approved by the Committee on Educational Policy on March 20, 2019.