

**Committee on Educational Policy**  
**Policy on Open Campus/Concurrent Enrollment**

[Open Campus/Concurrent Enrollment through UC Extension](#) provides course enrollment on a space-available basis for students or community members seeking to take a single course during a fall, winter, or spring quarter at UC Santa Cruz. Students pay pro-rated, per-unit tuition to UC Extension, such that the tuition for a 5-unit course in Open Campus is 5/15 of the quarterly full-time resident tuition at UC Santa Cruz. Students in Open Campus/Concurrent Enrollment do not pay Student Services Fees or Campus Fees, and as a result do not have access to many of the student services and student groups available to term-activated students.

Open Campus/Concurrent Enrollment does not accrue campus enrollment credit to course sponsoring agencies or divisions. Course sponsoring agencies should consider whether or not they have space available overall and in specific courses to accommodate students through this program. If a course sponsoring agency decides to exclude all courses or a specific category of course from Open Campus/ Concurrent Enrollment, the agency should consider including this in the General Catalog. When a course sponsoring agency has determined that Open Campus/ Concurrent Enrollment is appropriate for some or all of its curriculum, instructors may then approve or deny individual applications for Open Campus enrollment in their courses. Students are required to provide copies of any unofficial transcripts to the instructor to determine sufficient preparation and eligibility.

For students who have been admitted and matriculated at UC Santa Cruz, but who have not yet graduated, the grades earned in Open Campus/ Concurrent Enrollment courses taken after their first matriculation at UC Santa Cruz appear on the student's UC Santa Cruz transcript, are notated as Open Campus courses, count toward UC and UC Santa Cruz Grade Point Average (GPA), and count toward Senior Residency requirements.

Students do not have the opportunity to pre-enroll in Open Campus courses and cannot join a waitlist for an Open Campus seat. Since priority to enroll in courses should be granted to matriculated, degree-seeking students, instructors and course sponsoring agencies are not permitted to reserve seats for Open Campus students. Current students enrolled in UC Santa Cruz classes who decide to withdraw from UC Santa Cruz to enroll in the UC Extension Open Campus program are subject to the Withdrawal/Leave of Absence policy and [Refund Schedule](#), and may be responsible for all or a portion of UC Santa Cruz Registration Fees.

Degree-seeking undergraduate students, while withdrawn or on a leave of absence from UC Santa Cruz, are limited to enroll in up to 7 credits per term in Open Campus/Concurrent Enrollment. Students seeking to enroll in 8 to 10 credits should apply for University Part Time, if applicable. There is no lifetime limit to the number of credits that can be awarded from Open Campus.

Exceptions to the 7 credit quarterly limit may be approved by the University Registrar.

Undergraduates seeking to enroll in graduate courses through Open Campus additionally need the approval of the Vice Provost and Dean of Graduate Studies (as noted on the Open Campus form).<sup>1</sup>

Approved by the Committee on Educational Policy Winter 2009. Revised on October 13, 2021.  
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<sup>1</sup> Please refer to UNEX's webpage: <https://www.ucsc-extension.edu/resources/concurrent-enrollment/>