Policy on Open Campus

In consultation with the Office of Admissions, CEP adopts the following policy:

1. Only Open Campus coursework completed since the student first enrolled at UC Santa Cruz falls under this policy.

2. Admissions will apply only the first course including UC Online courses, (with the addition of co requisites or two linked courses in a series) the student has completed under the Open Campus program after matriculation at UCSC. If the student has completed multiple courses under the Open Campus program, only the first course will be reviewed for transfer credit (including the addition of co-requisites or two linked courses in a series). If the student has completed multiple courses within the same term, a “term average” will be calculated for the purposes of applying to the GPA (see below).

3. In reviewing the course for transfer, Admissions will assign the appropriate unit credit, noting the grade earned for the individual course. The grade points will also be applied toward the UCSC/UC grade point average. For those cases where a “term average” needs to be calculated, the transfer credits will be limited to one course, but the grade points will be averaged between the courses completed. Appropriate grade points will be assigned to the letter grade in accordance with the scale used for regular UCSC course work, as noted in the general catalog.

4. The above action shall also be taken for students that have completed UC course work under another UC Extension’s Concurrent Enrollment / Open Campus program or its equivalent.

The “term average” approach to course transfer, for cases where students take more than one Open Campus course, is designed to prevent efforts on the part of students to manipulate their GPAs by selecting the best grade among two or more courses. It is not likely to happen often that students attempt more than one Open Campus course, given the clear policy statement against doing so.\(^1\)

The Office of Admissions will work in conjunction with the Office of the Registrar to ensure this policy is applied consistently for all undergraduate students. This change will also be noted in the student handbook, The Navigator, and the UCSC General Catalog as appropriate. Any exceptions to the above policy would require the student to submit a petition for waiver or substitution to the Committee on Courses of Instruction.

\(^1\) Unfortunately, Extension cannot provide UCSC with information about a student’s intention to do so before Concurrent Enrollment/Open Campus courses have been taken.
Approved by CEP
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