

COMMITTEE ON EDUCATIONAL POLICY
MINUTES

November 13, 2019

10:40 a.m.-1:10 p.m.

Ocean Sciences (Due to Strike)

Present: Douglas Bonett, Kate Edmunds, Joy Hagen (NSTF Representative), Lindsay Hink (CCI Chair, ex officio), Rebecca Hurdis (Senate Analyst), Dongwook Lee, Ronnie Lipschutz, Pradip Mascharak, Richard Montgomery, Onuttom Narayan (Chair), Tonya Ritola, Tchad Sanger (University Registrar, ex-officio), Matt Wagers

Guests: Deputy Registrar Margie Claxton, Associate Registrar Kalin McGraw, Preceptor's Representative Winnie Tang

Absent: Manel Camps

I. Consent Agenda

The following were approved:

- CEP to VPAA re German Studies Discontinuance
- CEP to VPAA re Agroecology BA Proposal
- CEP to VPDUE re Transcribing Undergraduate Orientation
- CEP to Senate Chair re APU Revisions
- Priority Enrollments

Action: Correspondence will be sent and policies to be posted.

II. Campus Closures

UCEP has requested campuses to report back how they are handling campus closures and suggest options. The committee discussed if there should be a reading week at the end of each academic quarter, similar to the semester campuses, which can be converted to instructional days if needed. (UC Berkeley has done this twice recently.) Any reading period will result in a reduction of the summer break, probably the gap between the end of the summer and the beginning of the fall. The committee felt that the spring term already ends later than the spring term in a quarter system, and delaying this further would make it difficult for our students to compete for important summer internships. Any expansion of the quarter resulting from a reading period would have to be limited to the fall term. Because the time between the end of the summer and the beginning of the fall is used for required maintenance work on campus, the committee felt that such a fall term reading period should be for two days rather than a full week. The committee also felt that two Saturdays near the end of each term could be designated as available for conversion to instruction days, so that people could arrange their child-care and work responsibilities accordingly.

The committee discussed if there should be a threshold of the number of instructional days lost before the courses taught in a term should be considered as not equivalent to regular courses. The committee determined that any loss of *more* than 10% should be considered unacceptable. Members differentiated between lecture courses and courses like labs/studios/seminars, where the amount of lost instruction that could be made up using technology might be different.

Action: Correspondence to be drafted for committee review.

III. Review of Possibly Impacted Programs

Members discussed the following programs: Economics, Philosophy and Computer Science (Chair was recused from the CS discussion). Each of the programs were measured against other UC campuses with comparable programs. Lower- and upper- division courses and electives were reviewed. The committee determined suggestions for these departments

Action: Department chairs to be contacted.

IV. Major Qualification Draft Policy Review

The committee continued and finalized the draft policy for major qualification. Members reviewed reports from IRAPS from fall 2018 and spring 2019 to determine what data and tools are the most effective for departments

Action: Committee, in partnership with IRAPS, will finalize the metric tool and policy and will distribute to departments for their feedback.

V. Quarters to Semesters

The committee had a brief discussion about the beginning analysis of the cost of moving from semesters to quarters. Members shared their anecdotal understanding of whether or not it benefits students or faculty.

Action: Chair will update the draft document to incorporate any evidence in the literature about whether semesters or quarters are better for students.

VI. Computer Literacy

Members will discuss at the following meeting how this is relevant in their own departments or disciplines, and if updates to curriculum could occur to help students have better digital literacy.

Action: Members will bring suggestions to the following meeting.