

COMMITTEE ON EDUCATIONAL POLICY
MINUTES

June 6, 2020

10:40 a.m.-1:10 p.m.

via Zoom re COVID 19 Campus Closure

Present: Douglas Bonett, Manel Campus, Provost Representative, Marlina De Castro (SUA Student Representative), Kate Edmunds, Joy Hagen (NSTF Representative), Lindsay Hinck (CCI Chair, ex officio), Rebecca Hurdis (Senate Analyst), Dongwook Lee, Ronnie Lipschutz, Pradip Mascharak, Richard Montgomery, Onuttom Narayan (Chair), Tonya Ritola WouldGo, Tchad Sanger (University Registrar, ex-officio), Matt Wagers.

Guests: Deputy Registrar Margie Claxton, Associate Registrar Kalin McGraw, Preceptor's Representative Winnie Tang

I. Consent Agenda and Announcements

The following were approved:

- 5/20 and 5/27 minutes
- Letters:
 - CEP to VPAA re EDJ BA
 - CEP to VPAA re Black Studies Minor
 - CEP to VPAA re Anthropology ERC
 - CEP to students re online proctored exams
 - CEP to stakeholders re Math Placement
- Office of the Registrar's Academic and Administrative Calendar
- Biotechnology B.A. Program Statement

II. IRAPS Dashboard

IRAPS has completed some of the dashboards that the committee requested earlier this year. The committee discussed the following proposed dashboards: Early Warning Tool and Major Migration and Course Outcomes. The committee had comments about some of the options that were presented by IRAPS.

Action: IRAPS will complete the remaining dashboards. Next year's committee will determine who will have access.

III. College 1 Assessment

IRAPS has assessed College 1 taught in Fall 2019. There were some issues with the first offering in 2018-19, and it was hoped that they would be fixed in the second year these courses were offered. The committee discussed the improvements from last year and made the following recommendations:

- The support systems introduced this year in Colleges Nine and Ten and in Crown College should be continued, and expanded to other colleges to the extent that there is student demand.
- Global Engagement should work with the Department of Languages and Applied Linguistics to develop an online language course appropriate for students who are late learners of English, to be offered each summer.

CEP agreed that adding a language course to the already long sequence of Academic Literacy Curriculum courses that some international students are required to take after coming to UC Santa Cruz would not be desirable.

CEP member WouldGo will prepare a draft of a CEP report to the Senate regarding the ALC that will include information regarding Stevenson 2.

Action: Correspondence to be sent to the Council of Provosts Chair and others.

IV. Grading of Study Abroad Courses

The committee discussed the iVPGE's proposal to follow the standard of Worldwide Educational Services (WES) when converting grades from foreign transcripts. The committee approved with the following caveats:

- The passing range in any country should be mapped to the passing range at UCSC, even when this range is different from UCSC.
- The WES website only discusses grade conversion and not credit conversion. The credit conversion should be finalized, and it should be consistent with the UC system of deciding the number of credits for a course.

Action: Correspondence to be sent to the iVPGE.

V. GSI Taught Courses

CCI Chair continued the discussion with the committee the proposed recommendations for GSI-taught courses. CCI is proposing the following additions:

- GSIs will complete departmental level training or the CITL certificate (Course Design and Delivery) prior to their appointment.
- GSIs will not be eligible to teach classes that require teaching assistants. (The threshold to supervise instructional staff in a course clearly has to be much higher than the threshold to teach a course).
- GSIs will not be appointed for more than three quarters without CCI review on how continued teaching serves the individual's pedagogical development.
- GSIs must not have academic integrity or other disciplinary actions from the university.
- A mentor may not oversee more than two GSIs at a time, without course relief. It is implausible to expect that uncompensated faculty mentors will provide meaningful mentoring to many GSIs at the same time.
- A mentor must have taught the course in question or one in a related area in the last three years. This is to ensure that the mentor is familiar with how the course should be taught. Otherwise they must be actively committed to co-developing the curricular plan and state this commitment and planned mentoring activities in a letter to CCI.

Action: Committee to possibly discuss this again once feedback from campus is received.

VI. Requirements for Flexibility re Major Requirements

In the context of COVID-19, the Physics Department wishes to allow current students (Physics, Applied Physics or Astrophysics) to graduate in the summer if they have completed major requirements

from the 2020-21 General Catalog. From Fall 2020, these students will have a right to do this by changing their catalog year.

Action: Request is approved for a one-time approval and correspondence to be sent to the chair of the Physics department.

VII. Special Approval Courses

Committee discussed earlier if limits should be placed on the number of special study course (independent study, etc.) credits that a student can earn toward graduation.

The committee also discussed departments substituting lower division courses for upper division requirements in individual cases. Data analysis does not reveal this to be a serious problem. Should departments be reminded of SR 739.1?

Action: Next year's committee to review and make a determination.

VIII. Optional Final Exams

CEP and CCI have received requests and inquiries regarding spring quarter final examinations. Under systemwide and division regulations, final examinations are required. The committee determined that instructors of Spring 2020 undergraduate courses are permitted to offer students the option of not taking the final exam in their course, if they feel that they can properly evaluate students on the basis of work completed, and if they have the approval of the department or other course-sponsoring agency. Instructors who offer an optional final exam should specify how the final grade will be determined for students who choose to not take the final assessment. A final assessment must continue to be available for other students. This is a one-time exception.

Action: Correspondence from CEP and CCI to be sent to the department and program chairs and college provosts.

IX. Individual Major Petition Proposal

This item was deferred due to a lack of time.

Action: Will return either in the summer (if CEP has a meeting) or in the fall for the next committee.