

COMMITTEE ON EDUCATIONAL POLICY

MINUTES

April 22, 2020

10:40 a.m.-1:10 p.m.

Zoom re COVID 19 Campus Closure

Present: Douglas Bonett, Manel Campus, Provost Representative, Marlena De Costa (SUA Student Representative), Kate Edmunds, Joy Hagen (NSTF Representative), Lindsay Hinck (CCI Chair, ex officio), Rebecca Hurdis (Senate Analyst), Dongwook Lee, Ronnie Lipschutz, Pradip Mascharak, Richard Montgomery, Onuttom Narayan (Chair), Tonya Ritola, Tchad Sanger (University Registrar, ex-officio), Matt Wagers

Guests: Deputy Registrar Margie Claxton, Associate Registrar Kalin McGraw, Preceptor's Representative Winnie Tang

I. Consent Agenda

The following were approved:

- Letters:
 - CEP to Admissions Director re Unarticulated Courses for Transfer Student Applicants
 - CEP to VPAA re Contemporary Music Concentration

Action: Correspondence to be sent out.

II. AWPE and ELWR Satisfaction

Students have several options to satisfy the Entry Level Writing Requirement before coming to UCSC, of which one is the Analytical Writing Placement Exam. This year, UCOP will not be administering the AWPE, and has left it to campuses to figure out substitutes. CEP member and Writing Program Chair Ritola discussed with the committee the potential plan for an alternative and will present more details after attending the UC-wide Council of Writing Program Administrator's and UCOPE meetings later this week.

Action: Discussion to continue at the following meeting.

III. Approval Process and Criteria for GSI Appointments (Lead CCI Chair)

The committee discussed the process for how GSI's are approved by CCI and if the process should be revised. Members debated whether GSI appointments are provided to enable graduate students to develop professionalism, or as a source of labor for departments that don't have enough faculty to teach their courses. All GSI's are supposed to have faculty mentorship and oversight, as indicated on the application form, but it is unclear to what extent GSI's are actually being mentored. Members suggested that mentors possibly could be compensated with teaching credits if meaningful mentorship is expected. The committee also discussed whether or not GSI's should go through a training possibly with CITL.

There was also discussion about whether the faculty mentor should have access to course materials and grading rosters. The committee agreed that they should (for a Canvas course, this would be accomplished by providing co-instructor status to the faculty mentor), but they should not be responsible to do the grading work.

Action: Committee to continue the discussion at the following meeting.

IV. Non Standard Exam Time Slots

Online courses have final exams scheduled at non-standard times (and midterms are often scheduled on Saturdays). This is because all classrooms are being used for final exams for in-person classes in all standard time slots. The CSE Department wants to be allowed to have final exams for their three sections of CSE 20 in the same (non-standard) time slot in Fall 2020.

The committee discussed and determined that it would not be possible to deny other courses with multiple sections the same permission; some of them have wanted to do this. Having final exams for many courses in non-standard time slots increases the danger that a student will enroll in two courses whose class schedules do not conflict, and then find that their final exams conflict.

Action: Chair will inform the CSE chair of the committee's decision.

V. Commencement of Academic Activity

The committee discussed the proposal from the VPDUE and how federal Title IV compliance requirements, impact what is permissible. CEP agreed to have a first assignment in every course to be completed by the census date for the academic term in which it is offered. The committee felt that the method chosen should have an easy default case, with the flexibility to allow for variation. The verification of academic activity should also be used internally at UC Santa Cruz, for advising purposes.

Action: Correspondence to be sent to the VPDUE.

VI. FTE Recommendations

The committee finalized their discussion about the Faculty Recruitment Authorizations for 2020-21.

Action: Correspondence to be sent to CPB.