

COMMITTEE ON EDUCATIONAL POLICY
MINUTES

February 5, 2020
10:40 a.m.-1:10 p.m.
307 Kerr Hall

Present: Douglas Bonett, Manel Campus, Provost Representative, Kate Edmunds, Joy Hagen (NSTF Representative), Rebecca Hurdis (Senate Analyst), Dongwook Lee, Ronnie Lipschutz, Pradip Mascharak, Richard Montgomery, Onuttom Narayan (Chair), Tonya Ritola, Matt Wagers

Guests: Deputy Registrar Margie Claxton, Associate Registrar Kalin McGraw, Preceptor's Representative Winnie Tang

Absent: Lindsay Hink (CCI Chair, ex officio), Tchad Sanger (University Registrar, ex-officio)

I. Consent Agenda

The following were approved:

- 1/22/20 Minutes
- Program Statement Letters
 - BME
 - Film
 - Sociology
 - Chemistry

SUA student representative was introduced.

Action: Correspondence to be sent.

II. Transcribing Orientation: Committee Discussion Continued

The committee first discussed when something could be considered an “academic activity” and designated as a course. It determined that such a course must:

- provide sufficient interaction with an instructor
- involve evaluation of the work of students
- teach material or skills whose value goes beyond UC Santa Cruz.

CEP also determined that if a summer course combining orientation and preparation for College 1 is offered, it cannot be a college requirement.

Action: Correspondence to be sent to the Council of Provosts Chair.

III. Individual Majors Petition

The committee reviewed a petition for an individual major in Dance Performance. The petition was approved, but the student would be asked to propose a different name for their degree, which would be reviewed by the Chair.

The possibility of creating Area Studies pages in the General Catalog for common individual majors was discussed. Such pages are difficult to maintain, and so it was decided that this would not be a

good idea. CEP will maintain a file of approved Individual Major petitions. A sample will be posted on the committee's website.

Additionally, the committee reviewed the Individual Major Guidelines and forms, to ensure that they contain the necessary information for college advisors, students and faculty. A letter will be sent to the AVPUA with some broad requirements: an individual major should represent a coherent degree program; all the members of the faculty committee should have expertise in the discipline; petitions should be submitted as early as possible, with the deadlines being observed. It is recommended that the petition should include references to at least one similar degree program at a university at a level comparable to UC Santa Cruz.

Action: Correspondence to be sent to the student. Policy to be updated on CEP, CCI and the Navigator's websites. Correspondence regarding the changes to be sent to AVPUA.

VI. Program Statement Review

The committee reviewed the program statements for the following departments: LAAL, Politics, LALS, and CSE.

Action: Correspondence to be sent to department chairs and managers.

V. CRES Program Statement Review and Adequate Resources

The committee reviewed the CRES B.A. program statement. The faculty will be asked to make some changes. The committee deferred the discussion about whether the CRES B.A. program is offering a sufficient range of courses and whether it has adequate resources to offer these courses. This discussion will be in consultation with the Committee on Planning and Budget.

VI. Submission of Fall 2019 Grades

The Chair reported that there was a request from the VPUDE to consider whether a Fall 2019 course for which complete grading information is available or can be made available, but for which the instructor has not handed in grades, can have grades assigned by someone else. For the case of a GSI, the faculty mentor/supervisor associated with the GSI could fulfil this role; for the case of a Unit 18 lecturer or a Senate faculty member, the chair/provost of the course sponsoring agency could reassign the course (which may involve some associated steps such as changing the instructor or record).

Members discussed workload issues for the alternate assignees (GSI mentors), additional compensation for Unit 18 lecturers, and GSI autonomy. The committee concluded that it was not willing to approve such instructor substitutions.

Action: Chair will inform the VPDUE.