

COMMITTEE ON EDUCATIONAL POLICY

MINUTES

Wednesday, September 26, 2018

10:40 a.m.-1:10 p.m., Kerr Hall, Room 307

Present: Noriko Aso (CCI Chair, ex-officio), Needhi Bhalla, Elisabeth Cameron, Bruce Cooperstein, Noah Finnegan, Joy Hagen (NSTF Representative), Rebecca Hurdis (Senate Analyst), Dongwook Lee, Matthew Mednick (ASO Director), Onuttom Narayan, (Chair), Micah Perks, Tchad Sanger (University Registrar, ex-officio), Lauren Woo (SUA Rep).

Absent: Manel Camps (Provost Rep.), Megan Thomas.

Guest: None

I. Announcements

Chair Narayan conducted introductions. He defined CEP's plenary authority and process in undergraduate curricula.

II. Chairs Orientation to CEP Business

Chair Narayan provided an overview of member responsibilities and procedures for conducting CEP business.

This year the schedule will be atypical regarding program statements with the transition to the new SmartCatalog system.

Chair Narayan discussed the Confidentiality Agreement stating that meeting content and discussions are confidential. Members should not attribute comments to the committee membership or invited guests. Discretion is advised when consulting with colleagues about an issue under discussion in the committee.

Committee members also discussed the Recusal Policy and conflicts of interest. Members are recused from an item concerning their own department. In other cases, where conflicts of interest exist but may not be apparent, members should recuse themselves. As per CEP practice, recused members may provide the committee with information they have before withdrawing from the discussion for an item.

Chair Narayan held a discussion on how CEP will use a consent agenda for approval of items that do not require discussion. Any member who disagrees with approval should request pulling the item off the consent agenda for discussion. The item may be discussed or moved to another agenda, depending on the time available.

Chair Narayan addressed access for members, guests and representatives: all will have access to agendas, materials and draft letters (to review for any technical facts or issues). For draft letters, representatives and guests are limited to providing input about any technical facts or issues that need correction; the content of the response will be from the voting members. The Chair reviewed who is considered a voting member.

Representatives do not have access to the OCA system in which program statement review occurs; program statements for discussion at a weekly meeting will be put in the agenda folder.

III. Guest Guidelines

CEP has a precedent for extending standing guest invitations based on their area of expertise.

Action

Members reviewed and approved the guest list and will extend the following invitations:

Associate Registrar McGraw: will be standing guest for the academic year.

Deputy Registrar Claxton: will be a standing guest for the academic year in assisting Associate Registrar McGraw acclimate to her role as Associate Registrar.

Preceptor Representative Burt: will be a standing guest during the academic year

IV. Repeating Courses Taken Elsewhere

The Chair and University Registrar provided an overview to committee members that UC does not allow students to repeat courses that have been successfully completed before. The campus has not applied this policy to students who have taken the articulated equivalent of a course elsewhere (e.g. community college) and then repeat it at UCSC. There are about 334 students (about 2% of the total population) who have done this, who are largely transfer students. Members discussed the reasoning for this occurring: transfer students are in a transitional period between the rigor of community college versus university, and may need to strengthen their foundational courses even if they have completed a course that is officially articulated to the UCSC course. Members expressed concern about transfer students' success regarding completing major requirements in 2 years and timeliness to graduation. Chair reviewed the Committee options: (1) let existing practice remain; (2) allow enrollment but no graduation credit; (3) enrollment prohibited unless through petition; (4) not allow practice. The registrar will collect more information about what is technically feasible, including with regard to courses that are not from community college and therefore not officially articulated, and any other information that sheds light on this phenomenon, e.g. possible student surveys.

Action: The University Registrar will return to the committee with more information.

V. Transfer Students Changing Majors

Committee members discussed transfer students who do not satisfy the major preparation requirements for admission to a major and therefore cannot be admitted to that major. At present, there is no explicit prohibition on students coming to UCSC in a different major, completing the major qualification requirements for their desired major in their first term, and then declaring that major. Currently, there are two standards for transfer students and native frosh, since transfer students have until the winter quarter in their junior year to declare their major after completing qualification requirements, whereas native frosh have until the spring term of their sophomore year. The committee discussed if transfer students should be forbidden to change their proposed/declared major unless they obtain permission from the receiving department and the department they are leaving. The committee also discussed the possibility of having transfer students declare directly into the major.

Action

The committee decided that transfer students should need the new major department's permission to change from original proposed major. The question about admitting transfer students as declared in their major will be examined later.

VI. Summer Session Course Prerequisites

Committee discussed the practice of some departments authorizing a blanket waiver of prerequisites for all students in some of their courses when offered in Summer Session. Members reviewed the 2007 CEP policy that said that this was not allowed for UCSC students, as well as last year's policy that agreed that non-UCSC students as a group could be exempt from prerequisites in Summer Session courses if the

instructor consents. Instructors are always allowed to grant permission codes to individual students, both UCSC and non-UCSC students.

Action

CEP members approved CEP's 2007 and 2018 policies, which were seen as reasonable. Chair will draft a statement.

VII. External Review Committee Orientation and Assignments

The CEP Chair oriented members to the External Review process that CEP is responsible for, and explained the assignments.

Action

Committee members' assignments were confirmed.

VIII. BSOE Reshaping Subject Codes

Chair provided background of the newly created CSE and ECE departments. BSOE has requested CSE and ECE course codes, and that all courses transferred to these departments should have their course codes changed appropriately. The course code request has to be approved by CEP and GC. BSOE has also requested changes to the course numbers, but this is approved by CCI. Members agreed that BSOE needs to create a mapping of former courses with the newly renamed courses, to avoid confusion for students.

Action

CEP approved ECE and CSE subject codes.

IX. UCSC Education Abroad Program

UC has several programs for students to be educated elsewhere (e.g. UCDC, UC Sacramento, UC Education Abroad Program). UCSC has started its own education abroad program, with universities to be recognized as partners by CEP. The VPDUE has requested that the same benefits and privileges that a student gets from completing courses in UCEAP should be extended to courses in UCSC-EAP.

Action

Chair will bring a response letter to the committee for approval.

X. 2018-2019 Year

Chair invited and proposed committee members to think about what CEP would like to do in this upcoming academic year. Some topics of inquiry to be researched were the College Scholars Program; reviewing the ALEKS math placement system; divisions having adequate resources for undergraduate education; and monitoring the first year of the academic literacy program. Members were assigned to the first two items; the Chair will work on the third item.