

COMMITTEE ON EDUCATIONAL POLICY  
MINUTES

Wednesday, June 6, 2018  
11 am-1:30 p.m., Kerr Hall, Room 307

Present: Jeff Bury, Patrick Chuang, Joy Hagen (NTSF Rep.), Suresh Lodha, Onuttom Narayan, (Chair), Francis Nimmo, Tchad Sanger (Registrar, *ex-officio*), Tonya Ritola, Megan Thomas, Lauren Woo (SUA Rep.), Susanna Wrangell (Senate Analyst), Jessica Xu (SUA Rep.).

Absent: Noriko Aso, Ben Carson.

Guest: Associate Registrar Claxton, Kalin McGraw Preceptor Representative (on phone)

### **I. Announcements and Members Items**

The BSOE confidential letter has been sent to the EVC. She has indicated that she will address these issues while making decisions. CPB submitted their response to the BSOE reshaping and generally share CEP's recommendations and concerns.

#### *Consent Agenda*

- Minutes for 5/23 and 5/3018 were approved.
- CEP to VPAA re BS Anthropology Program approved with change.
- CEP to Registrar re Antirequisites – pulled off and will be carry forwarded for next year.
- CEP to VPAA re CRES review was approved.
- Learning outcomes for Composition requirement were approved.
- Draft legislative and W policy changes were approved.
- Letter to Curriculum Management Group was approved.

### **Transfer Student Growth**

- Transfer students are projected to exceed 2:1 this year at UCSC. There is concern if UCs will generally receive less transfer students next year because incentives in the CCC budget will steer students towards CSU.
- Transfer student growth is very uneven across majors. The message about how deans may request additional resources from the central administration may not be clear.
- CEP will send the EVC a letter pointing out that some programs on campus will need resources and ask her to ensure that departmental requests (with recommendations from their deans) are considered by the central administration with Senate consultation.
- CEP wants to support departmental needs that may arise with this increase in student population.

### **II. Consultation with Computer Engineering Chair Schlag**

CEP discussed the Computer Engineering Department's major preparation requirements for transfer students.

Consultation Discussion Points:

- Data from IRAPS regarding time to graduation for transfer students was reviewed.
- Capstone sequence: transfers must start the courses in the fall or they are delayed for one year most transfers do not start this sequence in time and as a result are delayed,
- Department is hesitant to change the criteria based on desire to avoid delaying transfers to a four-year cycle.
- CMPE examined their disqualification data, and this was applied to an appropriate MQP policy that supported failing one class as significant to native frosh but did not apply to transfers.
- CMPE would support limiting the one course fail restriction for transfers to the last two years before they come to UCSC.
- Transfer students who complete major prep requirements with the appropriate GPA are admitted to the major, with no additional requirements to declare.
- Frosh take up to 5 years and decide to double major in one of the other BSOE majors, which impacts other departments.
- Many CE (frosh) majors are not proposed when entering UCSC but end up migrating to the major.
- The transfer student graduation rate is peaked at 9 quarters; it is rare for these students to graduate in 6 quarters based on data. No strong evidence that changing the major prep criteria to match major qualification without the restriction on failing courses will make this worse.
- Is the lack of 6-quarter graduation due to not enough lower division courses being completed at community college, perhaps because the major prep GPA is applied to all required courses that are completed? The number of lower division courses transfer students complete at a CCC before transferring could be compared for CS and CE to see if this is an issue.
- Better articulation for courses CMPE 12 and 13 from UCSC feeder CCCs would be helpful, the department will follow up with the Campus Articulation Officer

#### Summary for Response:

- Members will rewrite the transfer language paragraph for clarity,
- Articulation is a critical need.
- Members will approve for no restrictions on Fs and monitor transfer students and, after review of data a few years later, will reconsider this decision if needed.

### **III. Computer Science Chair de Alfaro on transfer projections**

CEP received a letter from the Computer Science (CS) Department chair and discussed projections for frosh enrollment for fall quarter. The CS program was designated as impacted earlier this year and a higher number of declared majors maybe arriving for fall quarter. Member Lodha was recused before discussion began.

#### Discussion Points:

- CLP clearly shows serious deficiencies in planned class capacities for 2018-19.
- CS will need the EVC and Dean to allocate additional resources to serve the students who have been admitted into the program.

- Students who have indicated CS as their alternate major will not be allowed to declare, have they been notified so they can make a choice not to attend?
- CEP has expressed concern for both CS faculty and students all year long; curriculum and student experience currently in the program must maintain excellence.
- Consider removing the deadline to declare and suspend all migrations from other majors on campus.
- Lecturer may find employment elsewhere and short the department by 6 course offerings.
- Can the newly formed department recruit faculty from within?
- DC course offerings must be increased to meet demand.
- As a last resort, CEP will consider temporarily raising the Major Qualification Policy GPA.

#### **IV. Delayed Declaration of Major moved to next year 2018-19**

A large fraction of students do not declare their major by the campus declaration deadline (during their sixth term for students entering UCSC as frosh and during their second term for transfer students). The committee will discuss how this can be reduced.

#### **V. Proposal from Student Success Division**

CP/EVC Tromp has requested the Senate's feedback on a proposal from the Student Success Division and how the Senate would like to participate in the implementation of data types for reporting tools, curriculum maps, risk analytics, and policies that may be required. The proposal calls for two phases for implementation over the next couple of years.

Discussion:

- The proposal is for a plan to develop a campus level data and information governance policy.
- Develop a set of reports that the campus community can access.
- Ad Hoc data requests and resource deficiencies.
- Develop a plan on how the process will work with timelines.

#### **Data and Information Policy**

Members do not see a need for a new policy and desire the data be collected and widely available for any campus member, in some cases limited on a need-to-know basis. Previous data reports that were available in the past are not longer accessible to the public. Faculty and staff advisors need accessibility for academic data but not non-academic student data. CEP recommends keeping the current policies in place and instead provide tools to help enhance the data reports.

#### **Ad-hoc data requests**

Members would like these to remain available. The reports needed change from year to year, and it is impossible to anticipate them and replace them with standard reports. Ad-hoc reports should allow faculty to conduct exploratory studies.

#### **Standardized reports**

The reports are intended for curricular planning. Concerned that cost was not addressed and cannot make a recommendation. While the report addresses curricular deficiencies, resources may be required to make the necessary changes to the curriculum.

The reports CEP does support:

- IRAPS Departmental Dashboards will be useful for departmental curricular planning,
- Curriculum maps are helpful when created, but keeping these up to date is challenging. Who would be responsible?
- Ribbon reports helpful with major migrations and comparing vertical course integration.

Not Supported:

- Slug Success reports are difficult to determine if the student is at risk and how the information will be interpreted and should only be released on a need-to-know basis.
- CEP agrees the information provided by this report is less reliable than reports IRAPS could produce.
- Standardized reports do not always support or produce the information (data) we are looking for.

#### **VI: Summer Delegations to CEP Chair**

Members decided on delegating the following duties to the Chair during the summer if required:

- Corrections noted in the OCA comments but were missed for program statements.
- Changes that are not noted in the cover letter, but were in the final program statement and missed by CEP reviewers.
- Outstanding program statement revisions (should be none).
- Any program statement requiring edits, corrections to spelling and grammar on substantive, stylistic changes in language, without changing the content.
- Confirmation that transferring the 2018-2019 catalog to Smart Catalog does not change the content of program statements.
- Summer: if an important issue arises, the Chair will email the entire group. If a consensus is not reached, the Chair will attempt to call a meeting. If there are insufficient members to hold a meeting, for emergency matters only, a decision will be made based on the responses of participating members. Non-emergency issues will be taken up in the fall.
- Members will email the Chair summer availability.

Members of the committee thanked Chair Narayan for his service on this demanding committee.