

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, October 19, 2016
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Jeff Bury, Manel Camps (Provost rep.), David Draper, Suresh Lodha, Onuttom Narayan, Tonya Ritola, Tchad Sanger (Registrar, *ex-officio*), Beth Stephens, John Tamkun, (Chair), Kim Van Le (Senate Analyst), Lynn Westerkamp, Susanna Wrangell (Senate Analyst).

Absent: Gina Dent (CCI Chair) and Tias Webster (SUA Rep.).

Guests: Margie Claxton (Associate Registrar).

I. Announcements

Chair Tamkun updated members on recent meetings, UCEP is researching Credit by Examination for system-wide adoption.

The Computer Science Department has been working on enrollment management scenarios for their oversubscribed majors.

Consent Agenda:

The draft minutes for September 28 will be approved after corrections are submitted.

II. External Review Film & Digital Media Closure Meeting

The Department is quite successful, but space and staffing issues are beyond the crisis point. A private space for advising is also needed. For the closure meeting, CEP would like to discuss if space will be opening soon in the Delaware Street Building or if a timeline has been established. Production students feel Critical Studies students have priority over space and other equipment issues. Members would like to know if the undergraduate director or committee was formed for the undergraduate curriculum. As the program is rapidly growing, members want to know if the current faculty can support the large enrollments.

III. External Review Music, Supplemental Questions

The Music Department faculty worked cooperatively to produce a pleasant self-study. The department supports three undergraduate minors: electronic music, jazz and western art music, as well as a B.M. and B.S. degree programs.

Members have the following draft questions:

1. Based on the Graduate Student Survey, we see that many TAs are not satisfied with the quality of TA training received (17%). Can the ERC comment on how well the program prepares TAs to teach undergraduate courses? Would TAs benefit from more professional development specific to music pedagogy, especially if they are teaching outside of their area of expertise?

2. Based on UCUES data, some students expressed confusion about the degree requirements of the program, which may be related to course sequences that were suspended and then re-implemented (e.g., the MUSC 60 series). Does the committee feel that the curriculum has achieved coherence?
3. Should the department continue to sponsor three minors, especially those with low enrollments? For example, the jazz minor requires MUSC 175, 174 and 111B, of which one course was not offered last year and two had very few students.
4. Are the fees for this program (which are in addition to the tuition charged by the university) consistent with other institutions offering similar degrees? Also, is there adequate financial aid/scholarship support for those students who are unable to cover the costs?

IV. Review Draft of UC Learning Data Privacy Principles & Recommended Practices

The Ed Tech Leadership Group, which is part of the [UC Information Technology Leadership Council](#) has drafted and presented their paper “UC Learning Data Privacy Principles and Recommended Practices” to the UC Academic Computing and Communications Committee. They are seeking feedback and comments from each campus. CEP members did not have an opinion on these learning data privacy principles and practices. Members are more concerned with how the data will be used and how long it will be kept before termination. CEP supports the idea of privacy and transparency for students and faculty. Members realize outside vendors use the data to enhance their products using the data analytics, so UC may want to consider offering the data in lieu of payment of third party vendors.

V. Presentation on Undergraduate Writing Curriculum

Chair Tamkun provided a slide presentation on the history of ELWR, Core and Composition Requirements. Members were updated on his recent conversation with the VPDUE, Writing Program Chair and the Council of Provosts Chair. He apprised the members of CEP’s decisions last year that writing and Core should be separated. Writing requirements and College Core have many different and complex pathways depending on the student’s placement with regard to ELWR satisfaction by their fourth quarter. As Core is currently only offered in the fall quarter, a student who fails C1 would have to re-take this course the next academic year. CEP made the following decisions last year:

- ELWR satisfaction is a prerequisite for the composition courses effective fall 2017.
- Core and writing requirements must be separated.
- College 1 will focus on critical reading & thinking.
- Writing courses (20-27) will focus on writing.
- All colleges will have identical requirements and pathways.

Members held a brief discussion and unanimously agreed and supported previous CEP committee decisions concerning the undergraduate writing curriculum.

VI. Review of Multilingual Curriculum Report – moved forward due to lack of time