

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES****Wednesday, October 5, 2016
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Jeff Bury, Gina Dent (CCI Chair), David Draper, Suresh Lodha, Onuttom Narayan, Tonya Ritola, Tchad Sanger (Registrar, *ex-officio*), Beth Stephens, John Tamkun, (Chair), Kim Van Le (Senate Analyst), Tias Webster (SUA Rep.), Lynn Westerkamp, Susanna Wrangell (Senate Analyst).

Absent: Manel Camps Provost rep.

I. Announcements

Introductions were made to welcome new member Jeff Bury and student representative Tias Webster. Chair Tamkun gave a summary of recent meetings of the Senate Executive Committee (SEC); the University Committee on Educational Policy (UCEP); and the Enrollment Management Working Group subcommittees.

II. External Review Overview

Chair Tamkun walked members through the process for stage one and stage two external reviews. Everyone needs to fully participate and read the relevant material. If CEP notes problems, there can be big impacts, such as with the overhaul of an advising structure. These can lead to robust discussions and creative problem solving for departmental issues. The stage one review members are reviewing the faculty self-study and other supplemental documentation to create questions for the External Review Committee to consider before their campus visit.

A stage two program review occurs after the external review committee visits the campus and the department and Dean have reviewed and responded to their report. These responses can also contain minority reports. Members walked through the necessary documents and process for the closure meetings. The lead member will attend the closure meeting and represent the committee's purview.

Members were encouraged to raise concerns or issues when drafting the questions for the committee's response for each stage.

III. FTE Transfers

The VPAA is requesting Senate input on four proposed FTE transfers. Members are concerned with any implications of the transfer and the overall undergraduate curriculum impacts on both the new department and the former department. Members with conflicts recused themselves before any discussion or decision was made.

CEP reviewed one FTE transfer from the Social Sciences Division to the Physical & Biological Sciences Division, this was a 100% transfer and CEP recommended approval. The other three FTE were interdepartmental requests within the School of Engineering. Two were for 100% transfer with one split appointment returning to 100% appointment in the new department. Members were unanimous in recommending approval for the split appointment but had reservations for the other two, and recommended the development of clear MOUs between the two departments before the transfer is complete.

IV. CEP Delegations Policy

CEP members reviewed the additions to the policy for all decisions delegated to other academic and administrative units. Members approved with several references to former CEP duties deleted, as these functions are now part of the Committee on Courses of Instruction (CCI) charge. The policy will be posted to our public website.

V. College 8 Renaming Request

The VPAA is requesting approval for changes associated with the name change of College Eight to the Rachel Carson College. Committee members reviewed the following requested changes associated with the name change:

- Diplomas
- General Catalog References
- AIS Course designations
- AIS College Plans

Members had no objections to any of the changes and support the requests.

VI. Continuing Discussing Issues for CEP in 2016-17

Classroom Capacity

Last year, with the approved scheduling changes, 10 minutes were shaved off of our teaching schedules. We understood if this was not changed UCSC would not have enough time slots to accommodate incoming students. UCSC will still be seeing increases over the next two years, and numbers are going to increase steadily for the next 5 years. Members have a cause for concern, as there are no plans to build classrooms in the near future. CEP Chair Tamkun will discuss this issue with the CPB Chair and will bring the outcome back to the committee at a future meeting.