

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

Wednesday, May 4, 2016

11 a.m.-1:30 p.m., Kerr Hall, Room 307

Present: Doris Ash, Faye Crosby, Matt Guthaus, Erica Halk (NTSF Rep.), Dee Hibbert-Jones, Sean Keilen, (Provost Rep.), Tonya Ritola, Vanessa Sadsad (SUA Rep.), Tchad Sanger (Registrar, *ex-officio*), Felicity Schaeffer, John Tamkun, (Chair), Susanna Wrangell (staff).

Absent: Seamus Howard (SUA Rep.), Matthew Mednick (staff), Preceptor Representative Burroughs.

Guests: Associate Registrar Claxton, VPDUE Hughey, Articulation Officer Love.

I. Announcements:

Posthumous Degree Follow Up: CEP can only recommend a certificate of attendance for a student who is below the 2.0 GPA per Systemwide Senate regulations.

Members approved the GSI in Politics for summer session after receiving an outstanding mentor plan and training documents from the department. Members will note their appreciation in our response for approval.

This month's UCEP meeting covered topics in enrollment growth and the challenges campuses face with accommodating quality and capacity. UCEP has requested divisional committees look over catalog rights for students who return after an absence of two or more years to finish their degrees, AP course credit satisfaction and questions on ILTI cross campus enrollment issues. The response is due June 6.

Consent Agenda Item approvals:

Correspondence and Other Documents:

Credit Hour Policy Update and Memo to Stakeholders

Approval for the 2016-17 Academic Calendar

CEP to VPAA re: Mid-Cycle Review for HAVC

CEP to VPAA re: Revised Music Minor

CEP to VPDUE re: DCG Recommendations May 2016

CEP to Art re: Games and Playable Media Program Statement

Posthumous Degree (addition of certificate of attendance)

Program Statements: The following program statements were approved: Philosophy.

CEP will request revisions and new cover letter for the Biological Sciences program statement.

II. Environmental Studies(ENVS) Department Program Statement DC Change Request

The Department program statement was submitted without any changes and approved in winter quarter. After approval the department requested a revision to their Disciplinary

Communication (DC) curriculum plan. At present, the major is satisfied by ENVS 100, 100L and one additional approved 5 credit course. The Department has requested a change to ENVS 100 and 100L to 3 and 5 units respectively, and proposing revisions for existing course 195A to be added to the comprehensive/exit requirement and will no longer be a DC course. ENVS 195A will be a prerequisite for ENVS 195B which satisfies the DC requirement. The change in course credits for the two upper division courses, ENVS 100 and 100L will reflect what is actually taking place, students do the majority of their writing in ENVS 100L. Sub-committee members were pleased with the ENVS DC curriculum, consisting of four courses in writing but would like to see a syllabus or course materials that instructors would hand out to students. Members will approve after additional materials are submitted in the OCA database.

III. Sociology Department Request for DC Change in Program Statement

The Department is requesting a conversion of SOCY 103A/B to lower division courses and renumbering: SOCY 103B to SOCY 3A and SOCY 103A to SOCY 3B. The upper division course offerings also served as the department's DC curriculum requirement. The Sociology faculty voted to revise existing courses SOCY 105A/B as the new proposed DC curriculum. Members found the department's rationale sound and approved this change.

The Department requested adding SOCY 3A/B to the major qualification policy, in the absence of supporting data the request was denied. The courses are approved but only as major requirements.

The final request from the department addresses catalog rights for students who may still need to take SOCY 103. Anticipating some students will need another course due to the SOCY 103 course changing into SOCY 105; the department requests pre-approval for SOCY 196B as a DC substitution. CEP appreciated the department's foresight and approves the course addition. This course will not affect the program statement and CEP will update the department about the transition after receiving guidance from the Registrar.

IV. UC Santa Cruz Scholars Program

CEP will decide how to incorporate CPB's comments into the committee's response on a proposal from the VPDUE to establish an undergraduate UCSC College Scholars Program, effective fall 2016. The program is a combination of the existing First Year Honors Program and the Challenge Program. The UCSC College Scholars Program would replace the two existing programs.

CEP is supportive of combining the programs for scholastically advanced students who participate after arriving on campus with the Academic Challenge Program for students who excel academically during their first quarter and can participate in similar opportunities during spring quarter. CEP members confirmed that student and faculty participants found enormous satisfaction with the lectures, community, and diversity of participants and research opportunities. The program has had a strong recruiting response and offers students guest lectures and an opportunity to meet with faculty in major programs of their interest. Both programs act as tools for research development and encourage faculty member participation, allowing for students' integration into the scholarly programs sponsored by the Colleges.

Members addressed two areas of concern: faculty letters of recommendation for second quarter participants and the selection process for students during spring quarter. Instead of letters, CEP agrees with CPB that faculty should be asked to complete an online recommendation form with checkboxes and short comment response, easing the process for completing recommendations. With regard to the spring selection process, members wondered about the appropriateness of selecting students after their first quarter to enroll in the program in the spring. We encourage the VPDUE to consult with the Colleges in order to determine if more time should be granted for students to apply, particularly because some of our students may need more than one quarter to be successful academically.

CPB recommends merging the two programs and offering honors courses from departments where faculty would receive a course relief. This process is already in place with the FYHP, and we support this idea in general. While this proposal is about the fusion of these two programs, we agree that transitioning honors courses into departments in the near future is a possibility, but both initiatives cannot be launched at once and would not be practical at this time (based on low SIR rates this year). CEP members believe priority enrollment should be allowed for these student participants.

V. Criteria for Reviewing of Undergraduate Certificates and Oakes CARA Certificate Request

CEP recently decided to undertake the review and approval of undergraduate certificate programs. The VPAA has agreed and asked CEP to develop criteria for these reviews to be included in the APU Policy¹ revisions under non-degree programs. To facilitate the development we will consider a recent request from Oakes College.

Draft Criteria to Consider:

Sample Certificate Program Proposal Criteria:

- Department/College Sponsorship
- Certificate Programs are a pathway of courses in a student's area of interest that recognizes completion by certificate for an area of expertise.

Purpose of Certificate:

- Maximum course limit of 4
- Student Demand
- Specific area of discipline
- Small cohorts,

Program Learning Outcomes

Sample Pathways for Awarding of a Certificate

Impact on Time to Degree

Administration/Oversight

Review/Re-approval every 5 years

- Student participation rates
- Continued faculty interest

These are a collection of courses for student interest, gives recognition at the end in the form of a certificate.

¹ Academic Programs and Units Policy and Procedures Governing Establishment, Disestablishment, and Change.

Members decided these should not appear on a transcript but in a catalog program statement to guarantee annual periodic review. The Committee was unanimous that preference was to have Colleges collaborate with Department's and create a minor degree program. Members will finalize criteria selection in our response to VPAA Lee.

VI. Proposal to Establish NAU/UCSC Economics 3+1+1 PUT

Interim Vice Provost for Global Engagement (VPGE) Ferguson is requesting Senate review for revised guidelines for the 3+1+1 MOU between Nanjing Audit University (NAU) and UCSC Economics. This is intended as a pilot program with a maximum of ten international students who complete three years at their institution abroad, one year as limited status students at UCSC (with a bachelor's conferral from their institution abroad), and one year as Master's students (with master's conferral from UCSC). The guidelines are intended to help departments seeking to develop 3+1+1 programs. CEP realizes that the plan has good motives and agreed that most of our original concerns were addressed in the revised proposal. We remain curious about the target enrollments for the program. It will be critical for departments to fully understand the implications of administering a 3+1+1 program: the number of participating students, their qualifications, and the impact these students might have on undergraduate courses. Careful planning will be required to ensure that, in accepting students into a 3+1+1, the university does not make it even more difficult for UCSC undergraduates to enroll in the courses they need to complete their degrees in a reasonable amount of time.