

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**Wednesday, March 9, 2016  
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Doris Ash, Faye Crosby, Matt Guthaus, Erica Halk (NTSF Rep.), Dee Hibbert-Jones, Sean Keilen (Provost Rep.), Matthew Mednick (staff), Tonya Ritola, Tchad Sanger (Registrar, *ex-officio*), Felicity Schaeffer, John Tamkun, (Chair), Susanna Wrangell (staff).

Absent: Seamus Howard (SUA Rep.), Articulation Officer Love, Vanessa Sadsad (SUA Rep.).

Guests: Associate Registrar Claxton, VPDUE Hughey, Preceptor Representative Burroughs.

**I. Announcements:**

Chair Tamkun updated members on regulation 10.5.2 that governs ELWR. For satisfaction of ELWR; any changes to the language must come before the Senate. ELWR satisfaction, as recommended by the systemwide regulation, must be completed in 3 quarters or two semesters. Precedent at UCSC is for a provision allowing a fourth-quarter extension, in order to account for multilingual students who may need more time. However, this provision may change with the creation of the Multilingual Curriculum (MLC). Currently, students may only enroll in ELWR-required writing course (C1, EWLR-Required or the WRIT 20 series) until satisfaction is met. To prevent students from advancing in the undergraduate writing curriculum, departments are encouraged to place ELWR as a prerequisite. CEP received a request for a student who was not able to enroll in a WRIT 20 section and was facing a fifth quarter, which CEP would not grant. The student was able to enroll in a course for spring quarter. Members will be reviewing the Writing Program outcomes for C1 and C2 at our March 30 meeting.

At this week's SEC meeting, members discussed admissions and financial aid and UCOP's mandate that 4% of eligible students qualify as LCS (local context students), from low-funded high schools. CAFA is working on increasing the LCS percentage of admits. COT updated members on researching a new learning management system, Canvas, and a decision has not yet been made, but faculty and students liked working in the interface. Canvas is widely adopted by California's community colleges and nationwide.

Chair Tamkun asked members to send him feedback on the proposed letter concerning departmental workload policies later today.

Last week CPB consulted with the Social Science Dean who is requesting a procedure for undergraduate enrollment management. Many departments in his division have reached resource limits and are concerned with maintaining educational quality.

CoP Plan Update: CEP and CPB hope to review the revised proposal by the end of April after submission to the VPAA's Office.

CEP received the Core Lecturer's Survey authored by the CoP's Core Best Practices Working Group. There were many concerns and recommendations from this group that CEP also shares. Like CEP, the group felt there were too many variables for Core to accomplish. Both reading and writing are important objectives in the course, but one or the other suffer when both domains are required in one class, especially for students who need to develop writing skills over reading. The report also stressed the need for tutoring services for all students.

Consent Agenda Items:

Petitions approvals: GSI 6, GE substitutions 8, late add/drop 4, other 4, W grade 7, posthumous degrees 3.

## **II. Revisions to Appendix C: Undergraduate Academic Assessment Grievance Procedure**

Members reviewed the updated version of Appendix C and approved with one minor change. The draft will be sent to the Rules, Jurisdiction and Elections (RJ&E) Committee for review. The corrections are conforming changes only and do not require a Senate vote at this time.

## **III. External Review: Stage 1 – Supplemental Questions for Astronomy/Astrophysics**

Members held a discussion and have the following questions to be added to the charge for the external review committee:

- Comment on the state of the minor and its future
- What is the relationship and role of the Physics Department in regard to advising and curriculum for the Astrophysics major?
- Is increasing undergraduate enrollments realistic for the department to consider in the near future? Would the department focus be on large courses that satisfy general education requirements and be a service unit for other departments?
- What criteria would be most effective for increasing diversity of the faculty and undergraduate population in the program?

## **IV. Psychology Department Request for Transfer Major Screening**

Psychology Department Chair Leaper is requesting approval for a transfer major screening policy for the Cognitive Science Psychology Major. The approved Cognitive Science major's declaration policy occurs after students have completed the four lower-division requirements (Psychology 2, Psychology 20, Calculus and Computer Programming). They must have a 2.80 or higher cumulative grade-point average and receive a C or better in each of the four courses.

For the transfer admission screening criteria, the department is proposing only three courses based on articulation agreements: Precalculus (MATH 3 or equivalent), Computer Programming (from an approved list) and Statistics (Psychology 2 or equivalent). CEP is reluctant to approve any major admissions policy that holds native and transfer students to different standards, but understands that some courses do not articulate.

After discussing Psychology's request with the Admissions Office, we are willing to approve the following criteria for the Cognitive Sciences Major transfer screening process:

- Admissions will screen for 2.8 GPA over three courses: Calculus, Computer Programming and Statistics.
- Keeping with past CEP practice, Psychology 20 would not be screened. Students would take the course here after transfer.
- CEP will advise the department on exceptions for individual students who do not meet the above criteria can be made on a case by case basis.

#### **V. Computational Media Department Program Statement**

Members will approve the Computational Media Department program statement after the following changes are made to a revised program statement:

- Remove the proposed prerequisite changes requested by the Computer Science Department. The following prerequisite courses should be removed: CMPS 6C, 6J, 6P, and 50.
- Changes to the qualification requirements cannot be approved without data to support the change reducing the requirements. Programs must support changing these with actual data.
- Members agreed there was reasonable evidence for the addition of the ARTG 80I to the major but would also require a revised qualification policy. CEP will request this change for next year, 2017-18, with a formal proposal accompanied by data to support the changes to include this course.

The Committee is denying the request for a single capstone for the double major at this time and suggests offering a minor instead, based on the significant amount of course overlap between the two majors. In addition, there would need to be another Disciplinary Communication (DC) course developed for the double major request. The Department may need to expand course offerings based on impact, as students with double majors may occupy more seats.

#### **VI: Update on CoP process and proposal**

Members were apprised of progress on the proposal by the Provost Representative. The Colleges are working on a revision of Plan B and have considered creating a three- or five-unit version of the course. This is especially concerning with regard to resources, based on campus expectations and budget cuts coming again in the next few years.

CEP is suggesting there be an MOU between the Colleges and the Writing Program for the courses that carry the C1 and C2 designation, which would be administered by the two divisions, Humanities and Undergraduate Education. The MLC for international students must also be incorporated in the final proposal.

#### **VII. List of Questions for CEP Consultations with Divisions on Undergraduate Writing**

Members approve the final list of questions or make additions. Members approved.