

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES****Wednesday, January 13, 2016
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Faye Crosby, Matt Guthaus, Erica Halk (NTSF Rep.), Seamus Howard (SUA Rep.), Sean Keilen (Provost Rep.), Matthew Mednick (staff), Tonya Ritola, Vanessa Sadsad (SUA Rep.), Tchad Sanger (Registrar, *ex-officio*), Felicity Schaeffer, John Tamkun, (Chair), Susanna Wrangell (staff).

Absent: Doris Ash, Dee Hibbert-Jones, Articulation Officer Love.

Guests: Associate Registrar Claxton, VPDUE Hughey, Preceptor Representative Burroughs.

I. Announcements

Chair Tamkun gave a brief update on the project enrollment increases at UC campuses. At UCSC, the size of the incoming class is project to increase from 3,680 to 4,044 students, which will pose significant challenges for students, faculty and staff. VPDUE Hughey is pursuing several strategies for mitigating these challenges. There was a SEC meeting this week; agenda items included a proposal for class time slot changes and discussion of issues related to campus civility, enrollment management and a proposal for course evaluation from the Committee on Academic Personnel (CAP).

Guest Preceptor Representative Jan Burroughs joined CEP for Winter quarter meetings on undergraduate issues with curriculum and program statement review.

Associate Registrar Claxton reminded members that summer and spring course approve requests are in the Senate queue for review.

A subcommittee on enrollment management (comprised of the CAFA, CEP and CPB chairs), is meeting to discuss metrics and criteria for identifying impacted majors on our campus. These discussions may help address problems posed by the rapid growth of several undergraduate majors without commensurate increases in faculty, advisors, or classroom and lab space.

Consent agenda items were approved as well as the following correspondences:

CEP's Response to FILM 80V General Education Designation Request, a request to VPDGS Miller on Chancellor's Teaching Fellowship Awards, and CEP's comments on the Mid-Cycle Review for Environmental Studies and Science Communication.

II. External Review Closure Meeting Response to Economics Department

CEP discussed the positive report from the External Review Committee (ERC). CEP shares the ERC's concerns about undergraduate student satisfaction and the limited resources available to support the size of the undergraduate program. CEP's response will concentrate on the following areas:

- Carrying capacity of the department. Undergraduate courses are very large; only 1% have fewer than 25 students, 7% fewer than 50, and 23% fewer than 100.
- Undergraduates find it difficult to enroll in impacted or required courses, including DC courses, which are only offered to seniors.
- Due to the high student to faculty ratio, undergraduates have limited opportunities to participate in in faculty-driven research projects or to receive substantive letters of recommendation.

- The growth of the undergraduate program seems unsustainable. The department should therefore consider restricting admission to its most popular majors.
- The department should consider creative ways to augment the teaching pool with a range of instructors including lecturers, TAs and affiliated faculty and ladder-rank faculty.

III. Kresge College Core Proposal

Kresge College Provost has requested feedback on a proposal to change the Core course offerings at the college to meet the needs of students. The committee discussed the proposal but will not act on it until it reviews a proposal from the Council of Provosts to restructure the Core and writing requirements.

IV. Writing Program Response to Undergraduate Writing Curriculum

The committee discussed the response from the Writing Program (WP) Chair to CEP's request for the Program's perspectives on the lower-division C1 and C2 general education requirements. After discussing the Chair's feedback, members agreed that changes to the educational outcomes of the C1 and C2 requirements warranted. These courses should have outcomes that can be readily assessed. The Committee will ask the Writing Program to propose revised outcomes for C1 and C2 courses in consultation with the Council of Provosts.

V. Standard Time Slot Schedule Changes Proposal

The committee discussed a proposal from VPDUE Hughey to alter the course/final time slots to mitigate enrollment increases mandated by UCOP. The proposed changes bring UCSC class meeting times closer to UC standards, reduce the final examination time block from 3 to 2 hours, and extend the final exam period by one day. Before the CEP discussion began, VPDUE Hughey recused himself. The committee raised the following concerns about specific aspects of the proposal:

- The addition of a late night class (MW 9:00 – 10:45 p.m.) was deemed unacceptable for several reasons. Faculty and students should not be expected to work this late in the evening since many of them must return to work or class as early as 8:00 a.m. the following day. This would pose serious challenges to faculty and students with families. The campus does not provide child care services for either group; extending classes this late would also propose significant transportation and campus safety issues. The short time between classes is difficult now; we would prefer to maintain 15 minutes between each class.
- Weekend or early morning instruction would pose significant challenges for many instructors and students, especially for students who work. Weekend instruction might impact students in specific religious denominations. The committee supported changing the final examination block from 3 to 2 hours and extending examination days from 4 to 5 days.